

# Quotation Request //

US Government Publishing Office

Agency Publishing Services  
732 North Capitol Street, NW  
Washington DC 20401-0001

**JACKET:429-454 S R-1**

**Quotations are Due By:**  
**(Eastern Time)2:00 PM on 11/06/2024**

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>  
Contractor must provide mandatory W-9 form before GPO makes payment.**

Bidders must enter quote price for each jacket. Award will be made based on the lowest total bid for all jackets.				
Jacket	Requisition #	BAC	Copies	Title
429-454	4-05065	4410-23	260	Vol 41+42 Opinions of the Office of Legal Counsel 2017 + 2018
429-455	4-05066	4410-23	260	Vol 43 Opinions of the Office of Legal Counsel 2019
429-456	4-05067	4410-23	260	Vol 44 Opinions of the Office of Legal Counsel 2020

**TITLE:** Vol 41+42 Opinions of the Office of Legal Counsel 2017 + 2018

**QUANTITY:** 260 Smyth sewn, case-bound books for Jacket 429-454, 260 Smyth sewn, case-bound books for Jacket 429-455, and 260 Smyth sewn, case-bound books for Jacket 429-456. Stamping dies required.

\*\*\*\* R1 - See Schedule and Description

\*\*\*\*\*

**SUBCONTRACTING (BINDING):** The Predominant Production Function is Presswork For Printing Firms. Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev.1/18)), is modified to permit subcontracting of the binding for printing firms. Bidders Subcontracting the Printing of the books will Be Declared Non-Responsible.

**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team on 202-512-0446.

**TRIM SIZE:** .

Smyth-Sewn Case Bound: Cover - 6-1/16 x 9-3/8"

Text: 5-7/8 x 9-1/8"

Bind on the 9-1/8" dimension.

**PAGES:** .

Jacket 429-454: 122 + 222 total text pages, plus (1) blue separator sheet between volumes, endleaves and stamped case bound covers.

Jacket 429-455: 320 total text pages, endleaves and stamped case bound covers.

Jacket 429-456: 332 total text pages, endleaves and stamped case bound covers.

**SCHEDULE:**

Furnished Material will be available for pickup by 01/14/2025

Deliver complete (to arrive at destination) by 03/14/2025

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

**DESCRIPTION:**

All the requirements of these specifications apply equally to all jackets unless otherwise indicated.

DIGITAL PRINTING IS NOT ACCEPTABLE.

PRODUCT: Smyth sewn case bound books with foil stamped case.

JACKET 429-454

**PRINTING:**

Text pages print face and back (head to head) in black ink with type matter from supplied PDF files. No bleeds. NOTE: Contractor to insert a blue vellum separator sheet before Page 1 of Volume 42 (Item 1) and (see furnished sample for color match).

**STAMPING:**

Spine stamps imitation gold foil equal to Kurz Hasting 425, a match of pantone's 201 red and a match of pantone's 282 blue, Covers 1 and 4 stamp with a double-line border in a match of pantone's 282 blue. Lines are approximately 3/16" apart and the outside line is approximately 5/16" from the edge of Cover 1 and 4. Spine stamps six (6) perpendicular blue lines, approximately 1-3/8" long (full width, Contractor to adjust spine width as needed) across the spine. Spine also stamps two solid areas, full width x 1-5/8" solid red panel and full width x 1-5/8" solid blue panel, red and blue foil must be gloss opaque panel foils. Rules and panels must extend full width of spine. Type reads across. Red box is two rules, followed by 5 lines of type, followed by two rules. Blue box is two rules, followed by one line of type which reads "VOL. 41 & 42", followed by one rule, followed by one line of type which will read "2017 - 2018". Type and rules overprint red and blue panels on the spine in gold foil. **CONTRACTOR TO CREATE STAMPING DIES - NO FURNISHED MEDIA.** Stamping must have solid impressions with no picking, pinholes or filled letters. Follow attachment and supplied previous sample for layout and font.

JACKET 429-455

**PRINTING:**

Text pages print face and back (head to head) in black ink with type matter from supplied PDF files. No bleeds.

**STAMPING:**

Spine stamps imitation gold foil equal to Kurz Hasting 425, a match of pantone's 201 red and a match of pantone's 282 blue, Covers 1 and 4 stamp with a double-line border in a match of pantone's 282 blue. Lines are approximately 3/16" apart and the outside line is approximately 5/16" from the edge of Cover 1 and 4. Spine stamps six (6) perpendicular blue lines, approximately 1-3/8" long (full width, Contractor to adjust spine width as needed) across the spine. Spine also stamps two solid areas, full width x 1-5/8" solid red panel and full width x 1-5/8" solid blue panel, red and blue foil must be gloss opaque panel foils. Rules and panels must extend full width of spine. Type reads across. Red box is two rules, followed by 5 lines of type, followed by two rules. Blue box is two rules, followed by one line of type which reads "VOL. 43", followed by one rule, followed by one line of type which will read "2019". Type and rules overprint red and blue panels on the spine in gold foil. **CONTRACTOR TO CREATE STAMPING DIES - NO FURNISHED MEDIA.** Stamping must have solid impressions with no picking, pinholes or filled letters. Follow

attachment and supplied previous sample for layout and font.

JACKET 429-456

**PRINTING:**

Text pages print face and back (head to head) in black ink with type matter from supplied PDF files. No bleeds.

**STAMPING:**

Spine stamps imitation gold foil equal to Kurz Hasting 425, a match of pantone's 201 red and a match of pantone's 282 blue, Covers 1 and 4 stamp with a double-line border in a match of pantone's 282 blue. Lines are approximately 3/16" apart and the outside line is approximately 5/16" from the edge of Cover 1 and 4. Spine stamps six (6) perpendicular blue lines, approximately 1-3/8" long (full width, Contractor to adjust spine width as needed) across the spine. Spine also stamps two solid areas, full width x 1-5/8" solid red panel and full width x 1-5/8" solid blue panel, red and blue foil must be gloss opaque panel foils. Rules and panels must extend full width of spine. Type reads across. Red box is two rules, followed by 5 lines of type, followed by two rules. Blue box is two rules, followed by one line of type which reads "VOL. 44", followed by one rule, followed by one line of type which will read "2020". Type and rules overprint red and blue panels on the spine in gold foil. **CONTRACTOR TO CREATE STAMPING DIES - NO FURNISHED MEDIA.** Stamping must have solid impressions with no picking, pinholes or filled letters. Follow attachment and supplied previous sample for layout and font.

**CONTRACTOR MUST CREATE ALL STAMPING DIES.** All existing and new dies for GPO work become property of the United States Government and the contractor acquires no ownership interest in the dies while such material is in the possession of the contractor. The agency retains the right to demand a return of the die at any time. Dies must be returned to Agency/GPO upon completion of job. **NOTE:** See attached images for examples of required stamping.

**MATERIAL FURNISHED:** Contractor to receive. .

Via email/Contractor's FTP site/GPO Filesharing site.

One (1) Purchase order.

Four (4) PDF file for text pages. Contractor to adjust Spine thickness as necessary.

One (1) previously printed similar sample to use as a stamping guide, color match for separator sheet.

Contractor to supply shipping label.

GPO Form 892c (R. 12/17) Proofs

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level. Minimum 175 line screen required.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
Text: JCP Code\* A25, Uncoated Heat-Set Machine-Finish Web Text, White, Basis Size 25 X 38", Basis  
Weight 40-50 lbs.

Endleaves: JCP Code\* A50, Uncoated Machine-Finish Book End, White, Basis Size 25 X 38", Basis  
Weight 80 lbs.

Separator Sheet: JCP Code\* A90, Vellum-Finish Text, Blue, Basis Size 25 X 38", Basis Weight 70 lbs.

Boards: JCP Code\* R30, Book Cover Board, Basis Size 25 X 38", 19 pts. thickness

Book Cloth: Arrestox B Dove Gray Linen or equal in all respects.

**\*\*Note: Book Cloth & Paper must match color and weight to previous printed/stamped sample\*\*.**

**COLOR OF INK:**

Cover (Foil Stamp Only): Foils equal to Kurz Hasting 425 gold, Pantone 282 (blue), and Pantone 201 (red)  
Text: Black

**PRINT PAGE:** Head to Head

**MARGINS:**

Case Bound Cover & Spine: Adequate gripper. Follow previous printed sample.

Text: Adequate gripper for required text. Follow furnished files.

**PROOFS:**

One set of digital color content proofs for each Jacket. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

Send proofs together with the furnished material (copy, transparencies, electronic files) directly to: Cleo White for Ryan Watzel, U.S. DOJ, 950 Pennsylvania Ave, NW, Room 5218, Washington, DC 20530, 202-514-2044. **INSIDE DELIVERY REQUIRED.** Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to [compliance@gpo.gov](mailto:compliance@gpo.gov) immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than (8) workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".**

--PLUS--

**PRIOR TO PRODUCTION SAMPLE CASES:** Prior to stamping or binding of the total production quantity, the contractor must submit two (2) prior to production stamped sample cases for each jacket including text and endleaves sewn as complete book for final approval (text can be blank production stock). The contractor is cautioned that in the event of rejection or alteration of the prior to production sample cases, the GPO will consider production costs only up to and including presswork. If the contractor continues production beyond presswork without the approval of the Agency, they do so at their own risk.

Send advance sample cases with the furnished media (copy, transparencies, electronic files) to: Cleo White for Ryan Watzel, U.S. DOJ, 950 Pennsylvania Ave, NW, Room 5218, Washington, DC 20530, 202-514-2044. These sample cases must be identified as "Advance Sample Cases, Jacket 429-454, 425-455, 429-456". Contractor must not stamp or bind prior to receipt of "OK to stamp and bind". Submit prior to production sample cases as soon as the contractor deems necessary in order to comply with the shipping schedule. Approval or disapproval of advance samples will be received by contractor within (8) workday after receipt. The contractor is cautioned that in the event of rejection or alteration of the advance sample cases the GPO will consider production costs only up to and including presswork. If the contractor continues production beyond presswork without approval of the GPO, he does so at his own risk.

**BINDING:**

Smyth (signature) sew with pasted, plain endleaves. Trim three sides, round, back and headband with black and white headbands. Reinforce back with crash and strong paper liner. Case bind with suitable squares.

**PACKING:**

Pack jackets separately and suitable per carton and shipping container to prevent from damage during shipping.

**MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:**

Job Title:

Req. No.:

Jacket No.:

Quantity: \_\_\_\_\_

Number of Boxes: EX. Box 1 of 4, Box 2 of 4...

**DISTRIBUTION:**

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail (include tracking numbers) to: margarte.d.irvine@usdoj.gov and sgaumer@gpo.gov. The subject line of this message shall be "Distribution Notice for Jackets 429-454, 429-455, 429-456, Requisition 4-05065, 4-05066, 4-05067". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 200 copies of each jacket (600 Total) via traceable means to: DOJ WAREHOUSE, 3601 Pennsy Drive, Landover, MD 20785,  
Attn: Harry Bharat, 301-583-7341.

Deliver 55 copies of each jacket (165 Total) via traceable means to: BAC (FDLP) 1520-01, to: US Government Publishing Office, Federal Depository Library Program (FDLP), Document Warehouse, 8660 Cherry Lane, Laurel, MD 20707-4986, Marked Item No. 0717-C-04.

Deliver 5 copies of each jacket (15 Total) via traceable means to: BAC (By-Law) 1525-01, Library of Congress, US/Anglo Division, U.S. Government Documents Section, Mail Stop: 4276, 101 Independence Ave., SE, Washington, DC 20540-4274, Marked: Depository Copies. NOTE: All shipments to this destination must be via FedEx, UPS or United States Postal Service (USPS).

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

**ATTRIBUTE**

**SPECIFIED STANDARD**

P-7. Type Quality and Uniformity

Approved proofs/Furnished Electronic Files

P-9. Solid of Screen Tints Color Match

Approved Priors

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

**Attachment(s):** Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

**Download Attachment(s):** <http://contractorconnection.gpo.gov/download.aspx?Jacket=429454>