

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:429-001

Quotations are Due By:
(Eastern Time)10:00 AM on 07/30/2024

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: Damage Control Red Book - CGC Mohawk (WMEC 913) Reprint

QUANTITY: 200 Black Plastic-Coil Bound Books Plus One (1) Set of Digital Deliverables.

Contractors are required to enter a true 'Additional Rate'. This is the running rate (with make-ready/setup removed), not a per item price of total cost.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to Carrie Guasto, APS DC Team, at 202-512-0866 or cguasto@gpo.gov.

TRIM SIZE: 4-1/2 x 6"

PAGES: 152 pages plus separate 2-piece covers.

SCHEDULE:

Furnished Material will be available for pickup by 10/03/2024

Deliver complete (to arrive at destination) by 11/06/2024

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

****DIGITAL PRINTING IS ACCEPTABLE.****

At contractor's option, the product may be produced via conventional offset or digital printing provided Quality Level III standards are maintained. Final output must be water-resistant ink or toner with a minimum of 175-line screen. Output must be at a minimum resolution of 2400 x 2400 dpi or 1200 x 1200 dpi x 8 bit plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles. Resolution that is enhanced or simulated by software will not be acceptable. NOTE: Contractor must produce the entire job either conventional offset or digital printing; split production methods are not acceptable without prior approval.

COVERS: C1 prints in 4-color process with type matter, seal, and full solid coverage. C2-4 print in 4-color process with solid coverage. Full bleeds all sides.

TEXT: Text pages print face and back (head to head) in 4-color process with type/rule matter, illustrations, charts, and some type reversing out to appear white. No bleeds.

CONSTRUCTION: Trim 4 sides, collate in sequence, then punch suitably for BLACK plastic coil binding along left 6" side. Contractor to maintain sufficient margin to allow for punching without loss of copy.

Black plastic coil binding must be of suitable size and capacity to allow book to lay flat when open. Contractor to determine correct binding element size. Contractor to ensure that binding does not cover information in booklet.

DIGITAL DELIVERABLES: Upon completion of the order, the contractor must furnish final production files converted to a single simple Acrobat PDF file "Optimized for Press" with proper color mode with the furnished material. The digital deliverables must be an exact representation of the final printed product and be emailed to the agency.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is **EXTENDED** from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

MATERIAL FURNISHED: Contractor to receive. .
via email after award.

One (1) Purchase Order.

One (1) PDF file. Contractor responsible for extending bleed as necessary.

Contractor to download the "Labeling and Marking Specifications form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order

COVER: JCP Code* O90, White, Uncoated Tear-Resistant Printable Plastic Film (Synthetic Paper) - 7.7 - 8.5 mil

TEXT: JCP Code* O90, White, Uncoated Tear-Resistant Printable Plastic Film (Synthetic Paper) - 5.5 - 5.9 mil

NOTE: Stock must accept writing with ballpoint pen/permanent marker without smearing. Request is for use of a writable, waterproof non-tear stock.

COLOR OF INK:

4-Color Process.

PRINT PAGE: Head to Head

MARGINS:

Covers 1 thru 4: Inadequate gripper.

Text: Adequate gripper.

Follow electronic files.

PROOFS:

E-MAIL PROOFS (indicate margins): One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at brock.d.laggini@uscg.mil, anthony.d.smith@uscg.mil and cguasto@gpo.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (2) workdays from receipt at the Department to receipt in the contractor's plant.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

BINDING:

See "Description" herein.

PACKING:

Shrink film wrap in units of five (5) books.

Pack flat and mark all Cartons w/ Job title, Requisition #, Jkt. # and Qty.

Pack suitable per carton and shipping container to ensure books are not damaged in transit.

NTE 40 lbs per container.

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to: anthony.d.smith@uscg.mil and cc: cguasto@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 429-001, Requisition 4-99169". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 200 copies via traceable means to: ENS Brock Laggini, USCG Mohawk (WMEC-913), 100 Trumbo Point Road, Key West FL 33040, 732-850-2907.

Deliver one (1) set of digital deliverables via email to: anthony.d.smith@uscg.mil and cc: cguasto@gpo.gov

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

. ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Ok'd proofs/Furnished electronic file
P-10. Process Color Match	Furnished electronic file

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE