

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:428-519 R-3

Quotations are Due By:
(Eastern Time)1:00 PM on 06/11/2024

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: TSD - Decals

QUANTITY: 80000 Total Decals - Eight (8) Different Items, Quantity 10,000 each. See "Description" herein.

R-1: Delivery Date

R-2: Delivery Date

R-3: 4-color process only, delivery date

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to Carrie Guasto, APS DC, at 202-512-0866 or cguasto@gpo.gov.

TRIM SIZE: 2" diameter circle.

PAGES: Face Only

SCHEDULE:

Furnished Material will be available for pickup by 06/13/2024

Deliver complete (to arrive at destination) by 06/28/2024

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

All the requirements of these specifications apply equally to all items unless otherwise indicated herein.

****DIGITAL PRINTING IS ACCEPTABLE.****

At contractor's option, the product may be produced via conventional offset or digital printing provided Quality Level III standards are maintained. Final output must be water-resistant ink or toner with a minimum of 175-line screen. Output must be at a minimum resolution of 2400 x 2400 dpi or 1200 x 1200 dpi x 8 bit plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles. Resolution that is enhanced or simulated by software will not be acceptable. NOTE: Contractor must produce the entire job either conventional offset or digital printing; split production methods are not acceptable without prior approval.

PRINTING: Eight (8) different decals print face only in 4-color process with solid backgrounds, illustrations, and full bleed. Four (4) decals contain illustrations that reverse out to appear white. Each decal consists of a different CMYK build. After printing, coat the entire surface of the face with gloss aqueous,

varnish, or UV coating to protect the entire surface from scratching or smearing.

SECURITY FEATURE: Material must be tamper-proof. Decals must include a die-cut self-destruction feature that prevents removal in one piece from the surface in which it was applied.

CONSTRUCTION: Coat the back of each decal with a permanent-type pressure sensitive adhesive and mount on a suitable size continuous backing sheet with approximately 1/2" of space and a perforation between each decal. Wind on a core with printed side out, head off roll first. Die cut each decal and remove all waste. Die cut must not penetrate backing sheet.

NOTE: Decals will be hand applied. Contractor to determine size of core and quantity of decals per roll with a maximum of 1000 decals per roll.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is **EXTENDED** from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

MATERIAL FURNISHED: Contractor to receive. via email after award.

One (1) Purchase Order.

One (1) PDF for production containing eight (8) pages. Contractor to reduce artwork proportionally from 2.25" to 2".

GPO Form 952 - Desktop Publishing - Disk Information

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
Material MUST be weatherproof and tamper-proof.

White vinyl with permanent adhesive, 3-5 mil thick.

COLOR OF INK:

4-color process plus coating.

See "Description" herein.

PRINT PAGE: One Side Only

MARGINS:

Inadequate gripper.
Follow electronic file.

PROOFS:

E-MAIL PROOFS (indicate margins): **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"**. One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at brendan.westphal@usss.dhs.gov and cguasto@gpo.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (3) workdays from receipt at the Department to receipt in the contractor's plant.

PACKING:

Pack each decal separately and identify.
Pack suitably per carton and shipping container.

Mark all cartons with job title, requisition, jacket, quantity number(s), and size.

NOTE: MARK ALL CARTONS ACCORDINGLY WITH THE FOLLOWING INFORMATION:

JOB TITLE: TSD Decals

REQUISITION: 24-00020

JACKET NO.: 428-519

QUANTITY: _____

SIZE: _____

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to brendan.westphal@usss.dhs.gov and cguasto@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 428-519, Requisition 24-00020. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

NOTE: FedEx or UPS must be used for shipments. If freight is required, please call Carrie Guasto (GPO) 202-512-0866 (or email) cguasto@gpo.gov for delivery instructions and to schedule truck scanning and delivery.

Deliver 80,000 total decals (10,000 each of 8 Items [includes 1 roll of Departmental Random Blue Label Copies for EACH item) to: U.S. Secret Service, 843 Brightseat Rd., Landover MD 20785-4740, Attn: Barry Swaldo (TSD), 216-973-9294.

Deliver 32 total sample decals (4 samples of each item) via traceable means to: Communication Center - FSD, 245 Murray Lane SW, Mailstop 8175, Washington DC 20223, Attn: B. Westphal, 202-406-5182. INSIDE DELIVERY REQUIRED.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Ok'd Proof/Furnished Electronic Files
P-10. Process Color Match	Furnished Electronic Files

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by

the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE