

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:428-270

Quotations are Due By:
(Eastern Time)10:00 AM on 03/06/2024

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: A Global Force for Good: Sea Services Humanitarian Operations in the Twenty-Firs
QUANTITY: 352 Case Bound Books. Stamping dies required.

SUBCONTRACTING (BINDING): The Predominant Production Function is Presswork For Printing Firms. Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev.1/18)), is modified to permit subcontracting of the binding for printing firms. Bidders Subcontracting the Printing of the books will Be Declared Non-Responsible.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team on 202-512-0446.

****SECURITY WARNING:** It is the contractor's responsibility to properly safeguard personally identifiable information, (PII) from loss, theft, or inadvertent disclosure and to immediately notify the Government of any loss of personally identifiable information. PII is "information which can be used to distinguish or trace an individual's identity, such as their name, social security number, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc."(Ref.: OMB Memorandum 07-16.) Other specific examples of PII include, but are not limited to:

- (a) Personal identification number, such as passport number, driver's license number, taxpayer identification number, or financial account or credit card number;
- (b) Address information, such as street address or personal email address; and,
- (c) Personal characteristics, including photographic image, (especially of face or other distinguishing characteristic), fingerprints, handwriting, or other biometric image or template data, (e.g., retina scans, voice signature, facial geometry).

SECURITY CONTROL PLAN: The contractor shall operate and maintain an effective security system whereby materials used to perform the contract are manufactured and/or stored, (e.g. while awaiting distribution or disposal) so as to ensure against theft and/or the unauthorized possession of the materials. Contractor is cautioned that the Government provided information shall not be used for non-government business. Specifically, Government information shall not be used for the benefit of a third party. The Government retains the right to conduct on-site security review at any time during this contract.

1. The plan shall contain at a minimum how government files (data) will be secured to prevent disclosure to a third party prior to and after termination of contract;
2. Explain how all accountable materials will be handled throughout all phases of production;
3. How the disposal of waste materials will be handled; and,

4. How all applicable Government-mandated security/privacy/rules and regulations as cited in this contract shall be adhered to by the contractor and/or subcontractor(s).

TRIM SIZE: .

Smyth-Sewn Case Bound: Cover - 7 x 10" & Endleaves: 6-7/8 x 9-3/4"

Dust Cover/Jacket: Flat: 21-3/4 x 10-1/4 (approximate) - folds to final case dimension

Text: 6-7/8 x 9-3/4"

PAGES: 456 pages, Endleaves and Separate Casebound Cover Plus Dust Jacket.

SCHEDULE:

Furnished Material will be available for pickup by 03/08/2024

Ship complete by 04/19/2024

F.O.B. destination and F.O.B. contractor's city/origin - See Below

F.O.B Contractor's City/Orgin:

Mail 254 Case Bound Books via traceable means using the agency's USPS permit (several copies to be sent internationally-bill to account) to approx. 237 different US and International addresses (see attached for details).

F.O.B Destination:

Ship 98 Case Bound Books via traceable means to three addresses in Washington DC area. Contractor to include price in quote.

QUALITY LEVEL: 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

PRODUCT: Smyth sewn case bound books with gold foil stamped case and dust jacket.

Dust Cover/Jacket: Prints one side only (before folding) in full coverage, in 4-color process, text/rule matter, detailed logo, solids, illustrations, and images with some type reversing out to appear white. Bleed top and bottom only.

LAMINATION (Dust Jacket): Laminate the entire surface of face only (before folding) after printing, with polyesters (such as polyethylene terephthalate), polypropylene, vinyl or cellulose acetate (Glossy), having a thickness in the range of 1.3-1.5 mil on the outside only. The laminated product must have no distortion of the printed matter and must remain clear and legible. Must lay flat after lamination.

End-leaves: Blank (No Printing).

STAMPING: Case Bound book is stamped on Cover 1 with type/rule matter in Lustrifoil S124 Gold or equivalent. Foil stamping color **MUST** be crisp. Stamping must have solid impressions, no picking, pinholes or filled letters. Stamping image consists of 9 lines of type on the front cover (image size is approx. 6 x 6").

CONTRACTOR MUST CREATE ALL STAMPING DIES. All existing and new dies for GPO work become property of the United States Government and the contractor acquires no ownership interest in the dies while such material is in the possession of the contractor. The agency retains the right to demand a return of the die at any time. Dies must be returned to Agency/GPO upon completion of job.

TEXT: Text pages print head to head with type/rule matter, halftones, and photos in 4-color process. No bleeds.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

MATERIAL FURNISHED: Contractor to receive. .

Via email/Contractor's FTP site/GPO Filesharing site.

One (1) Purchase order.

One (1) PDF file for die/stamping of cover and text pages. Contractor to adjust Spine thickness as necessary.

One (1) PDF file for dust jacket.

One (1) Excel file for distribution list. See attached.

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level. Minimum 175 line screen required.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order

Cover cloth: ICG Holliston, pearl linen, midnight blue (47240V) or equivalent.

Book Cover Board: JCP Code* R30, Book Cover Board, Basis Size 25 X 38", 0.098 thick.

End Leaves: Rainbow Felt Ivory Smooth 80 lbs. or equivalent. Endleaf stock must have the grain parallel to the spine.

Text: JCP Code* A260, Silk -Coated Text, Basis Size 25 X 38", 60 lbs.

Dust Jacket: JCP Code* A240, Matte-Coated Text, Basis Size 25 X 38", 100 lbs.

NOTE: All text paper used in the printing of this publication must be from the same lot. All cover paper must have the grain parallel to the spine.

COLOR OF INK:

Dust Jacket: 4 color process.

Endleaves: Blank

Text Pages: 4-color process.

Foil Stamping: Lustrofoil S124 Gold or equivalent.

PRINT PAGE: Head to Head

MARGINS:

Dust Jacket: Inadequate gripper.

Text: Adequate gripper.

Follow Electronic Files.

PROOFS:

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at carsten.h.fries.civ@us.navy.mil, obediah.arnold@dla.mil, and sgaumer@gpo.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (2) workdays from receipt at the Department to receipt in the contractor's plant.

AFTER EMAIL PROOF APPROVAL

One (1) set of digital color content proofs for the entire Book. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product. NOTE: text pages MUST BE in signature form, face trimmed to finish size, paginated for an accurate representation for content and trim size approval.

PLUS

One (1) set of digital one-piece composite laminated halftone proofs for on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi for the Dust Jacket and pages 18, 19, 42, 50, 283, 301, and 309 only.

At contractor's option, one (1) set of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain both of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found www.gpo.gov/gporestarget.pdf. NOTE: If a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at:

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may be cause for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

PLUS

One (1) sample of cloth material and foil stamp material for approval.

Send proofs together with the furnished media (copy, electronic files) to the U.S. Government Publishing Office, Quality Control for Published Products, Stop: CSPS, Room C613, 732 North Capitol Street, NW, Washington, DC 20401. Contractor must fill in the furnished preaddressed label (GPO Form 892) and use on all proof packages. Proofs will be withheld not more than (2) workdays from receipt in GPO until they are made available for pickup by the contractor. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"**.

BINDING:

CASEBOUND:

Endleaves are to be securely adhered to the cover boards and to conceal the edges of the printed covers. Reinforce the endleaves and the first and last signatures with strips of ungummed, sized stock extending 1/4" on inner side of the signatures and 1" on the endleaves. Smyth (signature) sew, trim 3 sides, round back, with blue and gold headbands. Reinforce back with crash and strong paper liner. Case bound with suitable squares.

Score and fold Dust Jacket to fit finished Case-Bound book. Dust jacket will wrap around case material with approx. 3" wide flaps wrapping around the case material on the front and back covers and trimmed flush at the top and bottom.

PACKING:

Pack suitable per carton and shipping container to prevent from damage during shipping.

MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

Job Title: A Global Force for Good: Sea Services Humanitarian Operations in the Twenty-First Century

Req. No.: 4-280084G

Jacket No.: 428-270

Quantity: _____

Number of Boxes: EX. Box 1 of 4, Box 2 of 4...

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail (include tracking numbers) to: carsten.h.fries.civ@us.navy.mil, obediah.arnold@dla.mil, and sgaumer@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 428-270, Requisition 4-280084G". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

F.O.B Contractor's City/Orgin:

Mail 254 Case Bound Books via traceable means using the agency's USPS permit (several copies to be sent internationally-bill to account) to approx. 237 different US and International addresses (see attached for details).

F.O.B Destination: (Contractor to include price in quote)

Ship 96 Case Bound Books via traceable means to: Dr. Martin Waldman, Naval History & Heritage Command/COD, B36, Room 203, 720 Kennon Street, SE., Washinton, DC 20374.

**Coordinate delivery at least a day in advance with agency contacts below. Base access is restricted. NHHHC Editing/Production/Delivery Contact: Primary: Carsten Fries, email: carsten.h.fries.civ@us.navy.mil; phone: 703-625-6052.

Deliver 1 copy via traceable means to: BAC (C+1) 1523-01, to: US Government Publishing Office, Federal Depository Library Program, Mail Stop: FDLP, 44 H St., NW, Loading Dock, Washington, DC 20401, Marked Item No. 0415-D-04.

Deliver 1 copy via traceable means to: BAC (By-Law) 1525-01, Library of Congress, US/Anglo Division, U.S. Government Documents Section, Mail Stop: 4276, 101 Independence Ave., SE, Washington, DC 20540-4274, Marked: Depository Copies. NOTE: All shipments to this destination must be via FedEx, UPS or United States Postal Service (USPS).

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE

P-7. Type Quality and Uniformity

P-10. Process Color Match

SPECIFIED STANDARD

Approved proofs/Furnished Electronic Files

Approved proofs/Furnished Electronic Files

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any

subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

Download Attachment(s): <http://contractorconnection.gpo.gov/download.aspx?Jacket=428270>