

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:424-555

Quotations are Due By:
(Eastern Time)11:00 AM on 05/30/2023

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: Damage Control Plotting Plates (Hulls 1154-1168)

QUANTITY: 45 Total Sets, breakdown below (SEE ATTACHMENT FOR ADDITIONAL INFORMATION), plus one set of Digital Deliverables.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team (Tim Sankey) on 202-512-0488 or email tsankey@gpo.gov.

TRIM SIZE: 28.5 x 16" before lamination. 29 x 16.5" if laminated, see below.

PAGES: Face only

SCHEDULE:

Furnished Material will be available for pickup by 07/25/2023

Deliver complete (to arrive at destination) by 08/25/2023

F.O.B. destination

*****DELIVERY PRIOR TO 08/25/2023 IS ACCEPTABLE.*****

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

All the requirements of these specifications apply equally to all versions unless otherwise indicated herein.

DIGITAL PRINTING ACCEPTABLE.

At contractors option, the product may be produced via inkjet wide-format digital printing provided that Quality Level III standards are maintained. Final output must be wet ink, pigment-based. Dry ink/toner printing is not acceptable. Output must be at a minimum resolution of 1440 x 720 dpi plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

OVERVIEW: 45 total sets = 3 sets each of 15 different folders. Each folder contains 28 single side PDF files to equal 420 total PDF's. 2 of the 3 sets WILL NOT be laminated, 1 of the 3 sets will be laminated using specs below.

PRINTING: The first 20 sheets of each set (300 sheets total) print one side only with type/rule matter, illustrations, and diagrams (line drawings) in four-color process with some elements reversing out to appear white, no bleeds. The last 8 sheets of each set (120 sheets total) print one side only with type/rule matter, illustrations, and diagrams (line drawings) in black ink only, no bleeds.

BINDING: After printing, trim 4 sides.

LAMINATION-ENCAPSULATION (one set of each folder): Using 5 mil. Gloss Laminate the entire surface, after printing, on both sides, with non-yellowing 5 mil (each side) with polyesters (such as polyethylene terephthalate), polypropylene, vinyl or cellulose acetate. Lamination (encapsulated) must extend 1/4" beyond edges on all sides to avoid seepage with 1/8" radius lip. The Laminate on the product must be evenly applied with no trapped foreign particles or air bubbles, have no distortion of the printed matter and must remain clear and legible.

The front surface shall be smooth (a non-matte surface), receptive to china-marking crayons and permit easy removal with a dry cloth of such crayon marks without the crayon colors becoming imbedded in the surface. The front surface shall be clean, free of dirt and foreign matter and not reflect images or light from the compartment lighting.

FINISHING: Zip files are notated with a form number starting with WPC 1154 through WPC 1168. As an example, after unzipping the WPC 1154 zip file it will contain 28 single page PDF's. After printing (and laminating 1 set of each), collate the 28 prints in each folder in order. Group each of the 3 sets together. See attachment for additional information.

DIGITAL DELIVERABLE: Upon completion, the contractor must furnish an email to agency (see distribution) with final production files converted to a single simple Acrobat PDF file "Optimized for Press" with proper color mode.

MATERIAL FURNISHED: Contractor to receive. Via email after award.

One (1) Purchase order.

Fifteen (15) ZIP Files - each zip file contains 28 single page PDF's for production (total of 420 pdf files). Artwork on each file contains a dotted line where it will trim (and therefore must not show on final product, contractor must remove as needed). Contractor must convert RGB black in files to grayscale/black.

One (1) PDF file for file reference with additional information - see attached!

GPO Form 892C (R. 12/17) Proofs.

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order

Unlaminated Sets: JCP Code* A61, No. 1 Smooth-Finish Text, White, Basis Size 25 X 38", 60 lbs.

Laminated Sets: JCP Code* L23, Uncoated Cover, White, Basis Size 20 X 26", 65 lbs OR

JCP Code* K10, Index; White, Basis Size 25.5 X 30.5", 110 lbs.

COLOR OF INK:

See description.

PRINT PAGE: One Side Only

MARGINS:

Adequate gripper. Follow electronic files.

PROOFS:**PRIOR TO PRODUCTION SAMPLES**

Prior to the commencement of production of the contract production quantity, the contractor shall submit two (2) samples of one file, titled PC115401.pdf located in WPC 1154, one version will be laminated as per the contract requirements herein and one version will not be laminated. Samples delivered via traceable means to: SURFACE FORCES LOGISTICS CENTER BALTIMORE, 711 EAST ORDNANCE ROAD, BALTIMORE, MD 21226-1771, ATTN: MKC Sharina LaMonica PH: (410) 590-7165. Samples will be tested for conformance of materials and for construction. Each sample must be constructed as specified using the form, materials, equipment, and methods of production, which will be used in producing the final product. All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

Samples will be inspected and tested and must comply with the specifications in all respects. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, and purchase order. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (1) workday of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional sample are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be

manufactured.

Contractor must notify the ordering agency/GPO with tracking information on the same day that the proof ships/delivers via e-mail sent to Sharina.T.Lamonica@uscg.mil, Anthony.D.Smith@uscg.mil and cc: tsankey@gpo.gov. The subject line of this message shall be "PROOF Notice for Jacket 424-555, Requisition 3-99111".

BINDING:

See description.

PACKING:

Sets must be grouped (see description herein) and be packed with low form number on top (WPC 1154) and high number on bottom (WPC 1168). Pack flat and pack suitably in cartons and shipping containers to ensure laminated forms are not damaged during shipment.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: Damage Control Plotting Plates (Hulls 1154-1168)

REQUISITION: 3-99111

SET NAME(S): _____ (Example: WPC 1154-WPC 1158)

JACKET NO.: 424-555

QUANTITY: _____

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to Anthony.D.Smith@uscg.mil and cc: tsankey@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 424-555, Req. 3-99111". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 45 total sets (3 of each set, 15 different folders, 420 prints in total) via traceable means to: SURFACE FORCES LOGISTICS CENTER BALTIMORE, 711 EAST ORDNANCE ROAD, BALTIMORE, MD 21226-1771, ATTN: MKC Sharina LaMonica PH: (410)590-7165.

Deliver by email one (1) digital deliverable of the final, approved artwork of each set as a press-quality PDF with the subject line "Digital Deliverable for Jacket 424-555, Requisition Number 3-99111" to Anthony.D.Smith@uscg.mil and cc: tsankey@gpo.gov.

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level 1.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified standards to correspond with each required attribute as follows:

ATTRIBUTE	Specified Standard
P-7. Type Quality and Uniformity	Approved Priors/Furnished Electronic Files
P-10. Process Color Match	Approved Priors/Furnished Electronic Files

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

Download Attachment(s): <http://contractorconnection.gpo.gov/download.aspx?Jacket=424555>