

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:420-870 R-2

Quotations are Due By:
(Eastern Time)11:00 AM on 12/22/2022

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: WS PSD S4 SIGN

QUANTITY: 3500 Signs Plus One (1) Digital Deliverable.

REVISION 2: SCHEDULE CHANGE.

REVISION 1: SCHEDULE CHANGE.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0078.

TRIM SIZE: 8-1/2 x 11"

PAGES: Face Only

SCHEDULE:

Furnished Material will be available for pickup by 01/06/2023

Deliver complete (to arrive at destination) by 02/01/2023

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

DIGITAL PRINTING NOT ACCEPTABLE

REVISION 2: SCHEDULE CHANGE.

REVISION 1: SCHEDULE CHANGE.

PRINTING: Sign prints type/rule matter in black ink.

WARRANTY: The provisions of article 15, "Warranty", of Contract Clauses in GPO Contract Terms (Pub. 310.2, effective December 1, 1987 (Rev. 1-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to "one calendar year" from the date the check is tendered as final payment. All other provisions remain the same.

DIGITAL DELIVERABLE: Upon completion, the contractor must furnish one CD-R with final production files converted to a single simple Acrobat PDF file "Optimized for Press" with proper color.

MATERIAL FURNISHED: Contractor to receive. .

Via email after award:

One (1) PDF file. Note: Contractor to convert all CMYK to black only.

Purchase Order

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* O90, White Printable Plastic Film (Synthetic Paper) Basis Weight 8.5 mil 8.5 mil adhesive-backed tear-resistant vinyl with split peel-off backing. Black text on white background. The sign and must be weather resistant.

COLOR OF INK:

Black

MARGINS: Adequate Gripper.

Follow Electronic File.

PROOFS:

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at WS.PSD@usda.gov, edward.s.lawson@usda.gov, karen.lewis@usda.gov, and toni.m.paris@usda.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (5) workdays from receipt at the Department to receipt in the contractor's plant.

PACKING:

Shrink film in units of 100 with cardboard backing each package.

Pack suitable per carton

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: WS PSD S4 Signs

REQUISITION: 2-01047

JACKET NO.: 420-870

QUANTITY: _____

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to karen.lewis@usda.gov. The subject line of this message shall be Distribution Notice for Jacket 420-870,

Requisition 2-01047. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 3,500 signs (includes 50 departmental random copies "Blue Label") via traceable means to: USDA WS, Pocatello Supply Depot, 238 E. Dillion Street, Attention: Rhett Harper, Pocatello, ID 83201. Telephone: (208) 236-6920. Inside delivery Required.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>.

Deliver One (1) sample via traceable means to: USDA APHIS, 1MB Unit 120 (T. Paris), 4700 River Road, Riverdale, MD 20737.

Deliver One (1) sample and one digital deliverable via traceable means to: USDA, APHIS, MRPBS, AAMD, PDMCS, Unit 1, Suite 1A-01.8, Attn: Edward Lawson, 4700 River Road, Riverdale, MD 20737.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor. Inside Delivery Required.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level 1.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified standards to correspond with each required attribute as follows:

ATTRIBUTE	Specified Standard
P-7. Type Quality and Uniformity	Approved Proofs/Furnished Electronic File
P-9. Solid and Screen Tint Color Match	Pantone Matching System

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)

- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE