

# Quotation Request //

## US Government Publishing Office

Agency Publishing Services  
732 North Capitol Street, NW  
Washington DC 20401-0001

**JACKET:417-794 R-2**

**Quotations are Due By:**  
**(Eastern Time)1:00 PM on 12/09/2021**

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>  
Contractor must provide mandatory W-9 form before GPO makes payment.**

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**TITLE:** OJAG Headquarters Design Refresh (PAO)

**QUANTITY:** 1 Modern/updated designed for command area at the Office of the Judge Advocate General (OJAG).

**CONTRACTOR'S QUOTE MUST INCLUDE DELIVERY OF ALL MATERIAL WITH ON-SITE PRESENCE WHEN INSTALLATION IS DONE.** Installation must take place within 90 days of award

**PREAWARD CONFERENCE:** Unless waived by the contracting Officer, in order to insure that the prospective contractor fully understands the total requirements of the job as indicated in these specifications, the specifications will be reviewed by Government representatives with the contractor's representatives via teleconference prior to award.

**ADDITIONAL RATE FOR EACH ITEM:** Wall Mural- \$7100 per vinyl wall; Posters- \$97.03 per assembled frame/poster; Gatorboard door panel -\$85.00 per each.

**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0307.

**TRIM SIZE:** .

Graphic Mural: Adhesive, laminated vinyl Dimensions: 566 sq. ft.; Approx. height: 109" x width: 748".

Wall-mounted Posters: Wall mounts are clear 1/4" thick acrylic panels with anodized aluminum edge-grip standoffs up to 1" in diameter (allowing for posters to be inserted into frame)approximately 1-1/2" projected from walls surface; Posters 11 x 17"

Door Panel: 3 mil vinyl adhesive and mounting to 3/16-inch white gator-foam Dimensions: Height: 74" width: 32"

**PAGES:** Face Only

**SCHEDULE:**

Furnished Material will be available for pickup by 12/16/2021

Deliver complete (to arrive at destination) by 02/28/2022

Patricia Babb, OJAG PAO, [patricia.babb@navy.mil](mailto:patricia.babb@navy.mil). (202) 685-5493.

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

**DESCRIPTION:**

DESIGN, PRINT AND INSTALL at Washington Navy Yard.

All the requirements of these specifications apply equally to all items unless otherwise indicated herein.

REVISION 2: ATTACHMENT ADDED OF AREA AND WALLS PLUS SCHEDULE AND SPECIFICATIONS CHANGE

REVISION 1: SCHEDULE AND SPECIFICATIONS CHANGE

DIGIAL PRINTING ACCEPTABLE.

At contractor's option, the product may be produced via inkjet wide-format digital printing provided that Quality Level III standards are maintained. Final output must be wet ink, pigment-based. Dry ink/toner printing is not acceptable. Output must be at a minimum resolution of 720 x 720 dpi plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

OVERVIEW:

Contractor to design a Modern updated command area with approved finished prints installed and new design for available space. The graphics print in full color illustrations/photographs, type and rule matter face only. Full bleeds, and heavy ink coverage. All photographs must be removable for easy change out. May require 2-3 rounds of proofs, and the layout and design of area before completion.

Materials (paper, vinyl, plexiglas, gatorboard...etc) used during the installation must meet or exceed the HIGHEST INDUSTRY STANDARDS.

Installation of this display to be done on the 3rd floor inside an area where security restrictions may apply.

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#### REQUIREMENTS

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Contractor graphically designs the following products:

- (1) large, 4-color, adhesive graphic mural, depicting JAG Community imagery and messaging.
- (15) 4-color posters, wall-mounted using plexi displays, featuring JAG Community photographs.
- (1) large, 4-color foam-mounted door panel, revising a previously created design (illustrating JAG Community Governing Principles).

Contractor to print/produce and install all required items ) The vendor must ith the materials listed When complete, contractor to dispose of any and all trash after installation is complete.

Status/updates of project progression must be provided weekly via phone or email to OJAG public affairs on each phase of this project.

NOTE: ALL DIRECT PRINTING MUST BE COMPLETED USING UV CURABLE INK. ALL STANDOFFS MUST BE SOLID ALUMINUM BILLET MATERIAL THAT IS MACHINED TO EXACTING TOLERANCES. ALL MOUNTING PATTERNS MUST BE PROVIDED.

In performing onsite work under this contract on a Government installation or in a Government building, the Contractor shall; Conform to the specific safety requirements established by the contract. Comply with the safety rules of the Government installation that concern related activities not directly addressed in this contract. Take all reasonable steps and precautions to prevent accidents and preserve the life and health of Contractor and Government personnel connected in any way with performance under this contract. Take

such additional immediate precautions as the Contracting Officer or Contracting Officer's Representative (COR) may reasonably require for safety and accident prevention purposes. Conform to all required security requirements.

WARRANTY (Item 1): Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to five calendar years from the date the check is tendered as final payment. All other provisions remain the same.

**MATERIAL FURNISHED:** Contractor to receive. Manuscript, hand sketched design, original photos and illustrations available at post award conference.

NOTE: The contractor must design the file(s) be responsible for creating the print-ready file.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
See "Description"

Materials (paper, vinyl, Plexiglas, gatorboard)

Photos: JCP Code\* A181, No. 1 Gloss-Coated Text, Basis Size 25 X 38" Basis Weight 100 lbs or equal.

Vinyl: White 3 mil 3M or equal

1/4" thick clear Acrylic to be the same size as print, or up to 1/4" more.

Gatorboard: Lightweight 3/16 thick foam board suitable for mounting posters.

**COLOR OF INK:**

4 Color process

**PRINT PAGE:** See Above

**MARGINS:**

All pieces bleed all four sides.

**PROOFS:**

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF soft "proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at daniel.c.dahl.civ@us.navy.mil and eric.l.williams@dla.mil". Contractor must call GPO Contract

Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (5) workdays from receipt at the Department to receipt in the contractor's plant.

Note: Contractor to provide electronic proof of each item PLUS a layout proof of the designed wall area with all items.

PLUS

OFFSET:

One (1) sets of inkjet proofs of each Item that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

Send proofs together with the furnished media (copy, electronic files) directly to: Washington Navy Yard, DC 20374-5066, Attention: Danny Dahl and Eric Williams. Exact Washington DC metro area Address to be provided after award. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to [compliance@gpo.gov](mailto:compliance@gpo.gov) immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than (5) workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TOPRINT"**.

**PRIOR TO PRODUCTION SAMPLES**

Prior to the commencement of production of the contract production quantity, the contractor shall submit one (1) sample of each Item to: Danny Dahl and Eric Williams. Exact Washington DC metro area Address to be provided after award. Samples will be tested for conformance of materials and for construction. Each sample must be constructed as specified using the form, materials, equipment, and methods of production, which will be used in producing the final product.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured. Samples will be inspected and tested and must comply with the specifications in all respects. The container and accompanying documentation shall be marked **PREPRODUCTION SAMPLES** and shall

include the GPO jacket, and purchase order. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (5) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the Contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

#### **DIGITAL PRINTING**

One set of digital color one-off proofs created using the same output device/RIP that will be used to produce the final printed product on the actual production stock. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed, folded and bound to the finished size/format of the product, as applicable. Proof will be used for color match on the press during the production run.

Send proofs together with the furnished media (copy, electronic files) directly to: Danny Dahl and Eric Williams. Exact Washington DC metro area Address to be provided after award. Contractor must call GPO Contr

#### **BINDING:**

Finishing Attributes will be set at QUALITY LEVEL 1.

#### **DISTRIBUTION:**

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to eric.l.williams@dla.mil. The subject line of this message shall be "Distribution Notice for Req 1-210511G, Jacket 417-794. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver and install All Items via traceable means to: OJAG Headquarters, 1322 Patterson Ave., SE, Suite 3000 Washington Navy Yard, DC 20374-5066. Contractor MUST call in advance. The installer must be a US citizen, and ensure all individual(s) on site sign a SF-312 Non-Disclosure Agreement and be escorted while in the building.

NOTE: There is no loading dock on-site. Delivery vehicle can parking within 25 feet of the entrance available. An elevator is available.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	ok'd proofs/Furnished electronic file
P-10. Process Color Match	Furnished electronic file
	Finishing Standard
F-1. Trim Size and Skewness	1/16" and 1/4 degree

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement

- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

**Attachment(s):** Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

**Download Attachment(s):** <http://contractorconnection.gpo.gov/download.aspx?Jacket=417794>