

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:417-781 R-3

Quotations are Due By:
(Eastern Time)2:00 PM on 10/20/2021

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: Navajo Brochure

QUANTITY: 10000 Brochures

R-1 Change to Indefinite Quantity

R-2 Digital Printing Acceptable

R-3 Extensive Revisions Throughout (please read carefully)

FIXED PRICE-INDEFINITE QUANTITY CONTRACT: AWARD WILL BE BASED ON THE LARGEST QUANTITY OF FORMS FOR \$2,300.00. POTENTIAL VENDORS MUST SUBMIT THE FIXED PRICE OF \$2,300.00 PLUS THE QUANTITY THEY WILL PRODUCE FOR THE FIXED PRICE. IN THE EVENT OF A TIE QUANTITY, THE AWARD WILL BE DETERMINED BY THE OVERALL LOWEST DISCOUNTED COST. ADDITIONALLY, A COST MUST BE SUBMITTED FOR EACH ADDITIONAL 1,000 COPIES.

THIS IS A FIXED COST CONTRACT.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0307.

TRIM SIZE: 14 x 8-1/2" -Flat; 3-1/2 x 8-1/2" -Folded

PAGES: Face and Back (BEFORE FOLDING)

SCHEDULE:

Furnished Material will be available for pickup by 10/27/2021

Deliver complete (to arrive at destination) by 11/12/2021

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

Digital Printing is Acceptable.

At contractor's option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be a minimum of 150 line screen and at a minimum resolution of 2400 x 2400 x 1 bit or 600 x 600 x 8 bit depth technology. Digital device must have a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

Brochure prints face and back (before folding)with type/rule matter, illustrations, images, solids and a gray

scale image in 4-color process with some type/rule matter reversing out to appear white. Full bleed with heavy coverage on both sides. Coat (after printing) the entire surface of face and back (before folding) with gloss varnish to prevent scratching and smearing.

MATERIAL FURNISHED: Contractor to receive. Via email after award

One Purchase Order

1 PDF File created on a MAC 11.5.2 using Adobe InDesign CC 2017, and Adobe Photoshop CC.

GPO Form 952 Desktop Publishing Disk Information

GPO Form 892 (R. 12/17) Proofs

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor to download the Labeling and Marking Specifications form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers

Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator in sufficient time to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* L12, No. 2 Coated Cover, Gloss-Finish, Basis Size 20 X 26", Basis Weight 100 lb.

COLOR OF INK:

4-color process plus gloss varnish

PRINT PAGE: Head to Head

MARGINS:

Inadequate gripper. Full bleed on both sides (see electronic file)

PROOFS:

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks.

Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at Michele_hill@ios.doi.gov. Contractor must call customer when PDF proof is sent: Michele Hill, ph. 202-208-3286. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than 1 workday from receipt at the Department to receipt in the contractor's plant.

After email approval:

2 set(s) of digital color content proofs for entire product. Direct to plate must be used to produce the final product with a minimum resolution of 2400 x 2400 dpi.

Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

1 set of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. DELIVERY OF PROOF ADDRESS IN WOODBRIDGE, VA WILL BE PROVIDED AFTER AWARD. Proofs will be withheld not more than (2) workdays from receipt at the Department to receipt in the contractor's plant.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

BINDING:

Fold from 14 x 8-1/2" to 3-1/2 x 8-1/2" with title out. (double gate fold)

PACKING:

Pack suitably per shipping container.

DISTRIBUTION:

Contractor must notify the ordering agency 24hrs before the product ships/delivers via e-mail sent to michele_hill@ios.doi.gov. The subject line of this message shall be "Distribution Notice for Jacket 417-781, Requisition Number 1-34003. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Contractor MUST give Michele Hill, IACB, at least 24 hours notification of delivery date. If Contractor is delivering the brochures directly to the MIB in addition to 24 hour notification the vendor needs to deliver Monday through Friday between 10am and 3pm. If the brochure will be coming in via shipping of Fed Ex,

UPS, or USPS then the vendor needs to provide shipping information and inform agency 24 hour prior to the brochure being shipped.

Deliver 10,000 Brochures (Includes 80 Departmental Random "Blue Label" copies) via traceable means to: US Department of the Interior - IACB, 1849 C Street, NW, Washington, DC 20240. Inside Delivery Required. NOTE: Call Michele Hill at 202-208-3286 24 hrs before delivery. Hrs. M-F 10am - 3pm.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

Deliver Government Furnish Material plus (1) sample to: US Department of the Interior-IACB, Attn: Michele Hill, 1849 C Street, NW, Room 2528, Washington, DC 20240. Inside Delivery Required.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Proofs/Furnished electronic Files
P-10. Process Color Match	Approved Proofs/ Furnished Electronic Files

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may

result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE