

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:417-683 S R-2

Quotations are Due By:
(Eastern Time)10:00 AM on 10/08/2021

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

Bidders must enter quote price for each jacket. Award will be made based on the lowest total bid for all jackets.

Jacket	Requisition #	BAC	Copies	Title
417-683	1-00816	3410-02	1,000,000	SC-367; PLI Stickers
417-910	1-00852	3410-02	125,000	PLI STICKERS

TITLE: SC-367; PLI Stickers

QUANTITY: 1000000 individual stickers, totaling 2,000 rolls of 500 stickers per roll.

Jacket (417-910) 125,000 individual stickers, totaling 250 rolls of 500 stickers per roll.

R-1: Schedule

R-2: Schedule

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote

(<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0307.

TRIM SIZE: 8 x 4" (Roll width 4-1/8").

PAGES: Face Only.

SCHEDULE:

Furnished Material will be available for pickup by 01/10/2022

Deliver complete (to arrive at destination) by 03/17/2022

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

DIGITAL PRINTING NOT ACCEPTABLE

All the requirements of these specifications apply equally to all jackets unless otherwise indicated.

PRINTING: Stickers print face only with black type and rule matter (bleeds left, and right) on a Fasson's Chartreuse fluorescent surface tinting. Note: Stickers must allow entries with a ballpoint pen or inked stamp without smearing.

CONSTRUCTION: Stickers are to be die cut with four round corners to correct size with waste removed. Mount stickers on 4-1/8" wide backing sheet with 1/8" space between and centered within the 4-1/8" width. Backing sheet should be continuous strip with NO breaks. Stickers should be easy to remove and peel from sticker's backing sheet. Note: Only text supplied by customer should be on finished product. Identification

markings carried on camera copy/sample must not print on finished product.

ROLLS (2,000 rolls): Mount 500 stickers per roll and deliver on a suitable, single piece 4-1/8" core having a 3" inside diameter, with stickers securely wound on core, facing out and side off first. The end of each roll shall be securely taped so the stickers do not unravel from the roll prior to use.

ADHESIVE--DESTRUCTIVE FEATURE: Must coat the back of the sticker with a permanent type, pressure sensitive adhesive: Technicote TS583 or Spinnaker BC-20 (No equals or substitutes or product will be rejected). Stickers must adhere to all surfaces once applied. Some surfaces may include, but are not limited to, flat surfaces, curved surfaces, film, plastic shrinkwrap and other plastic products, wooden crates, cardboard boxes, paper boxes, styrofoam, rubber, metal, glass, cloth, and polyethylene surface. Sticker must not peel off as a one unit sticker once applied to a surface and must self-destruct upon any attempt to remove after application.

Adhesive must be moisture resistant and withstand varying moisture and arid conditions and temperatures ranging from minus 12 degrees to 160 degrees F. Adhesive life span must be guaranteed for a minimum of one year.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

MATERIAL FURNISHED: Contractor to pickup at GPO. .
One PDF file.

GPO Form 892 (R. 12/17) Proofs
GPO Form 2678 (departmental random copies-blue label).
GPO Form 917 (Certificate of Selection).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* A240, Matte Coated Offset Book, Basis Size 25 X 38" Basis Weight 50 lbs.
Surface tinted to a close match of Fasson's Chartreuse Fluorescent.

Paper Samples Required (see proofs)

The requirement for postconsumer fiber (as specified in the Government Paper Specification Standards No. 12) for this contract is waived. However, the addition of post-consumer fiber is encouraged provided that the requirements of this Standard are met. All other attributes remain the same.

COLOR OF INK:

Black type/rule matter on a surface tint background of Fasson's Chartreuse Fluorescent.

PRINT PAGE: One Side Only

MARGINS:

Inadequate gripper (bleeds all sides).

PROOFS:

MATERIAL SAMPLES: The sample requirement for this contract is NOT LESS THAN FIFTEEN (15) 8-1/2 x 11 sheets of the colored paper stock and the adhesive (No printing required - include a statement with the name of the adhesive that will be used to produce the stickers, and a complete copy of the GPO Purchase Order) to be delivered to: USDA AMS Attn: Joanna Small 100 Riverside Parkway, Suite 101, Fredericksburg, VA 22406. Each sample must be constructed as specified using the form, equipment, and methods of production which will be used in producing the finished product. Paper used for samples must be of the size, kind, and quality the contractor will furnish.

Samples will be tested for conformance of material(s) and will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, purchase order, and program numbers. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (10) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required. Disapproved samples will not be returned. All costs, including the costs of submitting the samples, shall be borne by the contractor and included in the contract price for the production quantity.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with

Contract Clause 12, "Notice of Compliance with Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING "OK TO PRINT".

PACKING:

Contractor **MUST** use new corrugated box with a minimum bursting strength of 275-lbs. per sq. in. to mitigate crushing corners of boxes when shipped to final destinations. Boxes shall be packed 10 rolls per box and be packed very tightly and solidly in two layers, flat in the box?five rolls per layer with a roll placed in each corner and one roll in the center.

Select the box size for tightest pack with maximum inside box dimensions of 18"L x 14-1/2" W x 8-1/2" H. Box bottoms **MUST** be stapled. If needed, add adequate packing or cushioning material to prevent shifting, to enable safe double or triple stacking of pallets, and to prevent damage with normal handling and shipping upon arrival at final destinations. **MUST** use industrial grade acrylic sealing tape (clear/2.0 to 2.6 mil) to secure the top flap of each box to prevent boxes from inadvertently opening with normal shipping and handling. The box label with pertinent job/content information should be applied neatly to each box.

Only safe, nearly new 48x40 pallets with NO wings shall be used, configured with 30 boxes (2x3x5 high) on each pallet, so each pallet is full and solid and can be safely double stacked. The boxes must be secured to the pallet with shrink wrap to prevent them from shifting off the pallet during shipment.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: POSITIVE LOT IDENTIFICATION (PLI) STICKER

FORM NO.: SC-367

REQUISITION: 1-00816

JACKET NO.: 417-683

QUANTITY: _____

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

JOB TITLE: (PLI) STICKER

FORM NO.: SC-367

REQUISITION: 1-00852

JACKET NO.: 417-910

QUANTITY: _____

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to kathleen.rubus@usda.gov. The subject line of this message shall be "Distribution Notice for Jacket 417-683, Requisition 1-00816. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver Jacket 417-683, 1,000,000 stickers (2,000 rolls/200 cartons), and all GFM via traceable means/inside delivery, directly to: USDA AMS SCP, Specialty Crops Inspection Division, Forms and Equipment Depot, 100 Riverside Parkway, Suite 101, Fredericksburg, VA 22406 (Attn: Joanna Small (540-361-1120)). INSIDE DELIVERY REQUIRED. Call for office hours. NOTE: This destination has a loading dock and pallet jack, but no forklift.

Deliver Jacket 417-910, 125,000 stickers (250 rolls/25 cartons), and all GFM via traceable means/inside delivery, directly to: USDA AMS SCP, Specialty Crops Inspection Division, Forms and Equipment Depot, 100 Riverside Parkway, Suite 101, Fredericksburg, VA 22406 (Attn: Joanna Small (540-361-1120)). INSIDE DELIVERY REQUIRED. Call for office hours. NOTE: This destination has a loading dock and pallet jack, but no forklift.

Bad/Poor Quality Product: Contractor to assume costs for pickups of stickers from destination customer's site and/or costs incurred by the customer for disposal of stickers that do not meet specifications.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

Destination Instructions: Ship FOB destinations.

Contractor/courier is hereby informed, and the freight company drivers must have information in writing on their applicable freight documentation, that the Virginia destination customer has a loading dock and no forklift.

The final delivery truck driver needs to know the delivery will be in the back warehouse area, to deliver with the smallest truck possible with a lift gate (28'-48' truck suggested) will facilitate delivery and offloading of pallets using a pallet jack IF IT IS AVAILABLE. Must call 540-361-1120 with delivery/shipping info to insure recipient is available to oversee delivery at the loading dock .

Pallets MUST be properly loaded on the freight truck used for final delivery to the destination customer with no double stacking of pallets for safer and easier offloading.

If the load arrives with the pallets incorrectly turned or loaded, the contractor is responsible for having the load properly turned for safe offloading.

When the shipment information is first available, the contractor or freight company shall call USDA at destination below with the expected delivery date and all the shipping information (including the freight

company name, phone number and PRO number).

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Ok'd Electronic Proof/Furnished Electronic Media
P-9. Solid and Screen Tint Color Match	Pantone Matching System

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE