

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:417-656

Quotations are Due By:
(Eastern Time)10:00 AM on 08/16/2021

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: 7355-2A/2B; Laboratory Sample Seal Packets (FSIS 7355-2A/2B, 10/01/2021)

QUANTITY: 300000 Tamper Resistant Pressure Sensitive Seals: Numbering Required.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team on 202-512-0307.

TRIM SIZE: 8-3/4 x 3-1/4"

FORM NO: 7355-2A/2B

PAGES: Face Only

SCHEDULE:

Furnished Material will be available for pickup by 09/08/2021

Deliver complete (to arrive at destination) by 12/30/2021

F.O.B. destination

Deliver 1st partial order (100,000 seals) to one locations on/before October 29, 2021.

Deliver 2nd partial order (100,000 seals) to one location on/before November 30, 2021.

Deliver balance of order (100,000 seals) to one location on/before December 30, 2021.

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

- Printing Requirements:

Tamper Resistant Labels is described as a Seal Packet which consists of one container seal (2 x 7-3/4") with bar code and associated serial number, one identification label (1-1/4" x 4") with bar code and associated serial number, and five small bar code labels with associated serial number (each 15/16" x 1-1/4"), each measurement must be +/- 1/16th of an inch. There will be a 1/2" margin with the words "Peel Here" "Peel Here" and four (4) arrows on the left & right edge of the packet (as shown on the sample seal packet). It is acceptable to place a small hole within this to assure the packets are lined up appropriately on the machine during manufacturing.

Each seal packet consists of three (3) segments printing type/rule matter on the face only in Pantone's 286 blue with Bar Codes and Serial Numbering in black on the face only.

- Material Requirements:

Tamper Resistant Seals are pressure sensitive and must adhere to plastic bags, metal, plastic and cardboard boxes. Labels must withstand moisture and refrigeration (-40 degrees to + 120 degrees), and must be suitable for writing on with a ballpoint pen.

- Bar Codes and Numbering Requirements:

Each Seal Packet must contain its own unique 7 digit serial numbers and corresponding bar codes printed on each component (7 total), with the same bar code and number on all components. Contractor is responsible for generating bar codes using 2 of 5 bar code symbology encoding digits*. Sequentially number from 2,735,001 to 3,035,000 in black ink, on the face of all 7 components within each packet. Numbers and bar codes are positioned in the lower right corner, and right edge, parallel to the 4" dimension using 1/8" high characters. No duplicate numbers or overruns are authorized. A list of all missing numbers must be furnished to USDA/FSIS/ASD, 5601 Sunnyside Ave., Room 2-L170B, Mail 5241, Beltsville, MD 20705-5241---ATTN: Jim Miller (301) 504-4242.

*NOTE: Bar codes must use the Uniform Symbology Specification - Code 2 of 5 (new standard) bar code system, for non-contact reading, in accordance with ANSI/AIM BCI - 1995. Sequential numbers are needed.

- Binding Requirements:

Tamper Resistant Seals are die-cut along the two outer, top & bottom edges (8-3/4" dimension) and kiss-cut in one location along the 8-3/4", 1-1/4" up from bottom of form with a ZIPR-WELD (R), serrated edges. The 5 bar code labels are kiss-cut with a straight edge between each. Seals will be placed on plastic bags at room temperature and then sealed bags containing samples will be frozen or refrigerated before shipment. Seals must remain affixed to the plastic bag and remain tamper evident throughout this process and transport to final destination.

MATERIAL FURNISHED: Contractor to receive. .

Via email after award.

One (1) Purchase Order.

One (1) PDF file. Contractor to add serial number and barcodes as indicated under description. Contractor to convert 4-color process to Pantone 286 (Blue).

GPO Form 892 (R. 12/17) Proofs

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
Matte, Acetate, White 1.25 mil thick.

COLOR OF INK:

Black (sequential numbers & bar codes) & Pantone's 286 Blue (text).

PRINT PAGE: One Side Only

MARGINS: Adequate Gripper.

PROOFS:

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN

"OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at kathleen.rubus@usda.gov and james.miller7@usda.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (3) workdays from receipt at the Department to receipt in the contractor's plant.

PLUS (after approving electronic proof)

PRIOR TO PRODUCTION SAMPLES: Prior to the commencement of production of the contract production quantity, the contractor shall submit Twenty-five (25) samples of each Item to: Jim Miller, Silver Springs, MD 20901, 301-651-9918. Full Address furnished after award. Twenty Five (25) prior to production samples to have sample serial numbering, i.e., 00000000, for placement and color verification. Samples will be tested for conformance of material(s) and will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked **PREPRODUCTION SAMPLES** and shall include the GPO jacket, purchase order, and program numbers. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (5) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance with Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured

BINDING:

See "Description".

PACKING:

Shrink-wrap in quantities of 50 seals per package. Each package of 50 seals must have a label placed on one end identifying the range of serial numbers contained in the package. Place 40 packs in a carton, and mark each carton with the range of serial numbers contained in each carton.

Pack in suitable shipping containers. ALL shipping containers must clearly display:

- Form Number & Serial Numbers contained therein
- Number of forms per carton
- Quantity of packages per carton
- Description (i.e. Title and Edition Date)
- GPO Jacket Number
- Box Number (1 of 50, 2 of 50, etc.)

Pallets are required for all destinations receiving 10 or more shipping containers. Failure to properly palletize may be cause for re-palletizing at contractor expense. See GPO Contract Terms. Pallets must meet the following requirements to be used with the Standard Warehouse Operating System in our distribution warehouse:

The pallets should be 40" (L) X 48" (W) assembled flush with 4 stringers. Pallets must be 4-way (partial) with full entry on 48" width sides. Height of full pallet must not exceed 48" including pallet.

Entry: Four way partial with full entry on 48 sides.

Cartons must be placed on the pallets so the beginning carton (containing first number in sequence) is on top.

DISTRIBUTION:

NOTE: Contractor must notify the ordering agency on the same day that each order ships via e-mail sent to Kathleen Rubus (kathleen.rubus@usda.gov). The subject line of this message shall be "Distribution Notice for Jacket 417-656, Requisition No: 1-00810". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver on/before October 29, 2021:

Deliver 1st partial of 100,000 seals via traceable means to: Material Management Service Ctr., 6351 Ammendale Rd., Beltsville, MD 20705---ATTN: Kevin Kemper/Lloyd Black (301) 394-0400. (INSIDE DELIVERY REQUIRED!)

Deliver 10 (unnumbered) samples via traceable means on/before October 29, 2021 to: USDA/FSIS/ASD,

4700 River Road, 3D-06.20, Riverdale, MD 20737, Attn: Jim Miller, 301-851-2783.

Deliver on/before November 30, 2021:

Deliver 2nd partial of 100,000 seals via traceable means to: Material Management Service Ctr., 6351 Ammendale Rd., Beltsville, MD 20705---ATTN: Kevin Kemper/Lloyd Black (301) 394-0400. (INSIDE DELIVERY REQUIRED!)

Deliver on/before December 30, 2021:

Deliver (Balance) 3rd partial of 100,000 seals via traceable means to: Material Management Service Ctr., 6351 Ammendale Rd., Beltsville, MD 20705---ATTN: Kevin Kemper/Lloyd Black (301) 394-0400. (INSIDE DELIVERY REQUIRED!)

Return missing numbers list, under separate cover (appropriately identified) via traceable means to: USDA/FSIS/ASD, 4700 River Road, 3D-06.20, Riverdale, MD 20737, Attn: Jim Miller, 301-851-2783.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Ok'd prior/Avg. type dimension/Furnished Electronic File
P-9. Solid or Screen Tints Color Match	Pantone Matching System

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the

contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE