

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:417-655 R-1

Quotations are Due By:
(Eastern Time)11:00 AM on 12/10/2021

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: FS-1175; Research Improves Climate-Smart Management of America's Forests & Grass
QUANTITY: 290 Saddle-Stitched Pamphlets.

R-1: Digital Printing Acceptable and Schedule

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0307

TRIM SIZE: .

9.33 x 11.83"

FORM NO: FS-1175

PAGES: 20 pages, plus a separate wraparound cover.

SCHEDULE:

Furnished Material will be available for pickup by 12/10/2021

Deliver complete (to arrive at destination) by 12/23/2021

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

DIGITAL PRINTING IS ACCEPTABLE:

At contractors option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be a minimum of 150 line screen and at a minimum resolution of 2400 x 2400 x 1 bit or 600 x 600 x 8 bit depth technology. Digital device must have a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

Covers 1, 2, 3 & 4 and text pages print in 4-color process with type/rule matter, halftones and solid areas with reversing out to appear white. All covers and text pages bleed. After printing, flood coat covers 1 and 4 only with a clear non-yellowing satin varnish. Grain must run parallel to folds. Cracking on folds not acceptable.

MATERIAL FURNISHED: Contractor to receive. after award via email.

One PDF Document. Bleeds included. Art generated using Adobe InDesign, Illustrator and Photoshop.

Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media

damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator in sufficient time to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor to download the Labeling and Marking Specifications form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
JCP Code* L50, White Matte-Coated Cover, Basis Size 20 X 26" Basis Weight 80 lbs.

JCP Code* A240, White Matte-Coated Text, Basis Size 25 X 38" Basis Weight 70 lbs.

COLOR OF INK:

4-color process.

PRINT PAGE: Head to Head

MARGINS:

Inadequate gripper.

PROOFS:

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality PDF" soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at keith.bennett@usda.gov and ray.lawrence@usda.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (3) workdays from receipt at the Department to receipt in the contractor's plant.

BINDING:

Saddle stitch in 2 places on 11-1/2 inch side.

Trim 3/8 sides.

Paper Covers: Wrap around. Trim flush, Stitched on, Grain must run parallel to spine.

PACKING:

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: FS-1175; Research Improves Climate-Smart Management of America's Forests & Grass

REQUISITION NUMBER: 1-00809

JACKET NUMBER: 417-655

QUANTITY: _____

NUMBER OF BOXES: 1 of 4, Box 2 of 4

Pack suitable per shipping container.

DISTRIBUTION:

Distribution Notice: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to kathleen.rubus@usda.gov and ray.lawrence@usda.gov. The subject line of this message shall be "Distribution Notice for Jacket 417-655, Req. No. 1-00809. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 10 copies VIA Traceable Means to: Forest Service Forest Products Lab, One Gifford Pinchot Drive, Madison, WI 53726. Attn: Anna Bales 608-320-2228. Traceable Means/Inside delivery.

Deliver 50 copies VIA Traceable Means to: Forest Service Rocky Mountain Research Station, 240 W Prospect Rd., Fort Collins, CO 80526. Attn: Nehalem Clark 970-443-8788 . Traceable Means/Inside delivery.

Deliver 10 copies VIA Traceable Means to: Forest Service Pacific Southwest Research Station, 1731 Research Park Drive, Davis, CA 95618. Attn: Jace Goddard 530-759-1720. Traceable Means/Inside delivery.

Deliver 150 copies VIA Traceable Means to: Forest Service Washington Office, Research and Development Deputy Area, 201 14th Street SW, Yates Building, Suite 2NW, Washington, DC 20250. Attn: Kim Walton 202-407-3875. Traceable Means/Inside delivery.

Deliver 10 copies VIA Traceable Means to: Forest Service Pacific Northwest Research Station, 1220 SW 3rd Avenue, Suite 1400, Portland, OR 97204. Attn: Yasmeen Sands 206-450-0319 . Traceable Means/Inside delivery.

Deliver 30 copies VIA Traceable Means to: Forest Service Southern Research Station, 200 W.T. Weaver Blvd., Asheville, NC 28804. Attn: Jenni Moore Meyers c/o Linda Cortes 828-273-1091. Traceable Means/Inside delivery.

Deliver 15 copies VIA Traceable Means to: Forest Service Northern Research Station, 1992 Folwell Ave, Saint Paul, MN 55108. Attn: Gina Jorgensen 651-328-1389. Traceable Means/Inside delivery.

Deliver 15 copies marked Library of Congress, U.S. Serials and Government Documents Section, U.S. Anglo Division, BAC (By Law)1525-01, 101 Independence Avenue, SE, Stop 4276, Washington, DC 20540-4276.

Marked: Depository File Copies. NOTE: All shipments to this destination must be via FedEx, UPS or United States Postal Service (USPS).

Deliver 1 SAMPLE copy to BAC (C+1) 1523-01, U.S. Government Publishing Office, Federal Depository Library Program, Mail Stop: FDLP, 44 H St. NW, Loading Dock, Washington, DC 20401. Marked Item No. 0084A00

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level 1.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified standards to correspond with each required attribute as follows:

ATTRIBUTE	Specified Standard
P-7. Type Quality and Uniformity	OK'd Proof, Furnished electronic file
P-9. Solid and Screen Tint Color Match	Furnished electronic file

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

Attachment(s): NONE