

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:417-308

Quotations are Due By:
(Eastern Time)10:00 AM on 04/30/2021

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: Dietary Guidelines for Americans, 2020-2025

QUANTITY: 2743 Perfect Bound Books plus 13 QARC's

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team on 202-512-0307.

TRIM SIZE: 8-1/2 x 11"

PAGES: 160 Plus Cover

SCHEDULE:

Furnished Material will be available for pickup by 05/04/2021

Deliver complete (to arrive at destination) by 06/11/2021

F.O.B. destination

QUALITY LEVEL: 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

DIGITAL PRINTING IS NOT ACCEPTABLE.

Covers 1 thru 4 print type/rule matter, photo's, agency logo, illustrations, screens and some type reversing out to appear white in 4-color process with bleeds. Cover 3 prints solid. After printing, apply a clear satin aqueous coating over the entire surface of covers 1, 4 and spine to prevent scratching and smearing.

Text prints (Folio i-x, pgs. 1-149) type/rule matter, photo's, illustrations, screens and some type reversing out to appear white in 4-color process with bleeds.

100 Sales copies ONLY, Stock Number: 001-000-04866-0, ISBN: 978-0-16-095599-0. The 13 digit ISBN Number should be place under the "For Sale By...", at the bottom of the back side of the first printed page in the book. The ISBN barcode must be printed in black ink at the bottom-right corner or bottom-center of Cover 4. Contractor to create knock-out. The ISBN number must be printed in Human-Readable Interpretation and bar coded using 3 of 9 (code 39) Bar Code System, non-contact reading in accordance with ISO-2108:2005.

MATERIAL FURNISHED: Contractor to receive. One (1) Purchase order via email.

One (1) PDF file via email for reference.

One (1) Flash Drive. Contractor to use native files to print from. Contractor to supply FedEx # or UPS Slip to ship.

GPO Form 892 (R. 12/17) Proofs

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

GPO Form 915 (Business Reply Label).

GPO Form 2686 QARC Random copies sampling & shipping instructions.

Contractor to download the "Labeling and Marking Specifications form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level. Minimum 175 line screens required.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
JCP Code* L11, No. 1 Gloss-Coated Cover, White, Basis Size 20 X 26" Basis Weight 100 lb
JCP Code* A240, Matte-Coated Text, White, Basis Size 25 X 38" Basis Weight 80 lb

COLOR OF INK:

Covers - 4-color process + Satin Aqueous coating

Text - 4-color process

PRINT PAGE: Head to Head

MARGINS:

Inadequate gripper.

Follow Electronic Media.

PROOFS:

2 set(s) of digital color content proofs for covers and text. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

PLUS

4 sets(s) of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

Send proofs together with the furnished media (copy, electronic files) directly to: (1) G7 Proof and (2) Content proofs to Dane Henshall, 859 N. Kensington St., Arlington, VA 22205, 703-338-3834; (1) G7 Proof to Don Newsome, 14357 Southgate Court, Woodbridge, VA 22193, 703-898-5400; (2) G7 Proofs to Janie Fleming, 11010 Queen Ann Ave., Beltsville, MD 20705, 240-393-7048. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than (5) workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"**.

PRESS SHEET INSPECTION: Final makeready press sheets will be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued January 2015. **NOTE:** A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press' ink rollers. The control bars must show areas consisting of 1/8 x 1/8 minimum solid color patches; tint patches of 25, 50, and 75%; dot gain scale (such as, BRUNNER, GATF, GRETAG, or RIT); and gray balance patches for process color (if applicable). These areas must be repeated across the entire press sheet.

Viewing Light: Press sheets will be viewed under controlled conditions with 5000 degrees Kelvin overhead luminaries. The viewing conditions must conform to ISO 3664-2009; a viewing booth under controlled conditions with 5000 degrees Kelvin overhead luminaries with neutral gray surroundings must be provided.

The contractor must notify the GPO of the date and time the press sheet inspection can be performed. In order for proper arrangements to be made, notification must be given at least (3) workdays prior to the inspection. Notify the U.S. Government Publishing Office, Contract Management Division, Quality Control for Published Products Section (CSPS), Washington, DC 20401, on telephone area code (202) 512-1162. Telephone calls will only be accepted between the hours of 8:00 am and 2:00 pm, prevailing eastern time. Note: See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 1 18)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection.

Virtual Monitoring and Virtual Inspection: Due to the COVID-19 pandemic, travel to the contractor's facility(ies) may still be considered unsafe. In this event, some or all of the monitoring and inspections may be done virtually.

Some or all of the communication, monitoring, and inspections may be accomplished using various methods of communication: email, telephone, GPO File Sharing Site, and MS Teams application.

Virtual monitoring and inspections (in lieu of on-site monitoring/inspections) do not relieve the contractor of producing and distributing the products in accordance with the contract specifications at the requisite quality level.

The Government retains the right to conduct on-site monitoring and/or inspections at any point during production and distribution, at the Government's discretion.

BINDING:

Perfect Bind on 11 inch side.

Trim 3 sides.

Paper Covers: Wrap around. Trim flush, Glued on, Grain must run parallel to spine.

PACKING:

100 Sup Doc copies: Please pack each copy in an individual mailing carton with title and stock number on the spine.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: Dietary Guidelines For Americans, 2020-2025

REQUISITION: 1-00655

JACKET NO.: 417-308

QUANTITY: _____

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

Pack suitable per shipping container.

DISTRIBUTION:

Distribution Notice: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to donald.newsome@usda.gov. The subject line of this message shall be "Distribution Notice for Jacket 417-308, Req. No. 1-00655. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 2,294 copies (includes 50 Departmental Random "Blue Label" Copies) via traceable means to: USDA Food and Nutrition Service, C/O CNPP Attn: Janie Fleming, 1320 Braddock Place, Alexandria, VA 22312, 240-393-7048. Notify Dane Henshall (dane.henshall@usda.gov) and Janie Fleming (jane.fleming@usda.gov) 5 business days prior to delivery date. Location has no loading dock; ground inside delivery. Boxes must be removed from the pallet prior to entering the facility. There is no forklift for off-loading.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

Deliver 1 copy via traceable means to each address below:

Dane Henshall, 859 N. Kensington St., Arlington, VA 22205, 703-338-3834.

Stephanie Fu, 1417 S Street, NW, Washington, DC 20009, 703-305-2217.

Janie Fleming (Include GFM to this contact), 11010 Queen Anne Avenue, Beltsville, MD 20705, 703-605-4435.

Eve Stody, 1125 Madison St. Apt. 309, Alexandria, VA 22314, 703-305-2563.

Jackie Haven, 7077 Woodmont Ave, Apt. 411, Bethesda, MD 20815, 703-605-4269.

Ken Buraker, 511B Kenyon St. NW, Washington, DC 20010, 202-441-6411.

Deliver 1 copy via traceable means to: BAC (C&I) 1523-01, U.S. Government Publishing Office, Federal Depository Library Program, Mail Stop: FDLP, 44 H Street, NW Loading Dock, Washington, D.C. 20401. Item no.0011-C-01

Deliver 15 copies via traceable means to: BAC (By-Law) 1525-01, Library of Congress, US/Anglo Division, U.S. Government Documents Section, Mail Stop: 4276, 101 Independence Ave., SE, Washington, DC 20540-4274, Marked: Depository Copies. NOTE: All shipments to this destination must be via FedEx, UPS or United States Postal Service (USPS).

Deliver 100 Sales copies via traceable means, marked "Sales Copies, Req. No. 1-01053 Stock number 001-000-04866-0" to: Documents Warehouse, Receiving Branch, STOP SSWR, US Government Publishing Office, 8660 Cherry Lane, Laurel, Maryland 20707-4950.

Deliver 2 copies via traceable means to: USDA,APHIS, Attn: Ed Lawson, 4700 River Road, Unit 1, Suite 1A01.8, Riverdale, MD 20737.

Contractor to deliver via traceable means approximately 325 copies to approximately 22 nationwide destinations in accordance with the furnished Rider Distribution Report via small parcel carrier.

Quantities, with number of addresses in parentheses, as follows: 1(6), 2(2), 3(4), 4(1), 5(1), 6(1), 7(1), 10(3), 13(1), 88(1), 150(1).

NOTE: Contractor follow any special instructions (i.e., Delivery by 3:00 pm local time, Inside delivery required, etc). Each multiple carton being sent to the same address must be clearly marked to indicate the total number of cartons in the shipment. For example: 1 of 3; 2 of 3; 3 of 3, etc.

CONTRACTOR "MUST" INCLUDE ON EACH OF THE 325 INDIVIDUAL COPIES MAILING/SHIPPING LABEL THE FOLLOW FROM THE EXCEL DISTRO/MAIL LIST; BILLING ADDRESS CODE NUMBER RIDER (BAC_Rider) AND REQUISITION NUMBER RIDER (REQ_NUM_Rider).

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE**SPECIFIED STANDARD**

P-7. Type Quality and Uniformity

*O.K. Press Sheets

P-10. Process Color Match

*O.K. Press Sheets

Special Instructions: In the event that inspection of press sheets is waived by the Government, the following listed alternate standards (in order of precedence) shall become the Specified Standards:

P 7. Approved Proofs/Furnished Electronic Media

P 10. Approved Proofs/Furnished Electronic Media

QUALITY ASSURANCE RANDOM COPIES: The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers, must be furnished with billing as evidence of mailing.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance

web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

Download Attachment(s): <http://contractorconnection.gpo.gov/download.aspx?Jacket=417308>