

# Quotation Request //

US Government Publishing Office

JACKET:417-251 R-3

Agency Publishing Services  
732 North Capitol Street, NW  
Washington DC 20401-0001

Quotations are Due By:  
(Eastern Time)1:00 PM on 04/01/2021

Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>  
Contractor must provide mandatory W-9 form before GPO makes payment.

---

**TITLE:** NEC Amman Catalogue

**QUANTITY:** 2500 Perfect Bound Books With (8) Page Gate Fold Within Text.

R-3; Quality Level Revision from III to II.

R-2; No Restricted Mile Radius

R-1; Revised Specifications Description; Text 8-Page Gate Fold.

**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0307.

**TRIM SIZE:** .

Covers: Flat: 22.35 x 11.1

Text: Finished: 7 x 11.1" (Portrait)

**PAGES:** 76 pages with a separate wraparound cover; text consist of 8-page gatefold.

**SCHEDULE:**

Furnished Material will be available for pickup by 04/02/2021

Deliver complete (to arrive at destination) by 05/03/2021

**QUALITY LEVEL:** 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

**DESCRIPTION:**

Digital Printing Not Allowed.

Printing: Cover print face and back in full process colors with full bleeds, screen tints, illustration, type reversing out to appear white with a departmental seal. Covers 1 and 4 have 4" inch score and inward fold-in flaps. Contractor must adjust spine as necessary to accomplish binding.

Text is folioed 1 thru 76. Text prints face and back in full color process, consisting of type/rule matter, drawings, art and pictures. An 8-page gatefold (6.75 x 11.1") directly following page 16 (pages 17 through 24). The text pages continue after the gatefold starting with page 25. The inside back Cover (C3) follows page 76.

**MATERIAL FURNISHED:** Contractor to receive. after award (3) pdf files for production.

One Attachment of Text Gate Fold format upon request.

GPO Form 892c (R. 8/95) Proofs

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from

gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
Cover: JCP Code\* L21, Smooth and Embossed Cover; White, Basis Size 20 X 26", 100 lbs.  
With exception to texture and brightness: Must equal to Mohawk Via Felt Pure White (Cover)

Text: JCP Code\* A261, No. 1 Silk / Dull-Coated Text, White, Basis Size 25 X 38", 100 lbs.  
With exception to texture and brightness: Must equal to Sappi Euro Art Plus Silk. (Text)

**COLOR OF INK:**

4-color process

**PRINT PAGE:** Head to Head

**MARGINS:**

Inadequate Gripper. Follow electronic file.

**PROOFS:**

Two (2) set(s) of digital color content proofs for entire publication. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

--Plus--

Two (2) set(s) of digital one-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi for Covers 1 and 4 only.

At contractor's option, two (2) set(s) of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain both of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found [www.gpo.gov/gporestarget.pdf](http://www.gpo.gov/gporestarget.pdf). NOTE: If a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at:

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may be cause for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

Send proofs together with the furnished media (copy, electronic files) directly to: U.S. Department of State Office Global Publishing Solutions, 7948 Angus Court, SA-7B, Springfield, VA 22153. Attn: Loretta Moore (OBO/OPS/ART) General Telephone Number: 703-923-6330.

Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to [compliance@gpo.gov](mailto:compliance@gpo.gov) immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than (10) workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".**

**BINDING:**

Perfect Bind on 11.1 inch side.

Trim 3 sides.

Paper Covers: Wrap around. Trim flush, Glued on, Grain must run parallel to spine.

**PACKING:**

1 Binder Board per Shrink Wrap

Shrink Film Pack in units of 10. Pack suitable per shipping container.

**DISTRIBUTION:**

Distribution Notice: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to [MooreLX@state.gov](mailto:MooreLX@state.gov). The subject line of this message shall be Distribution Notice for Jacket 417-251, Req. No. 1-00096-1030. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Must be delivered via FedEx or UPS. Do NOT use "USPS".

Deliver 2,500 perfect bound books (includes 50 Departmental Random Blue Label Copies) to; U.S. Department of State, Global Publishing Solutions, 7948 Angus Court, SA-7B, Springfield, VA 22153. Attn: Loretta Moore (OBO/OPS/ART) General Telephone Number: 703-923-6330. Deliver by traceable means.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Proofs, Furnished Electronic Media
P-10. Process Color Match	Approved Proofs, Furnished Electronic Media

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

**Attachment(s):** NONE