

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:412-782

Quotations are Due By:
(Eastern Time)10:00 AM on 04/15/2020

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: NYARNG Heavy Duty 10X10 Pop-up Tents

QUANTITY: 60 Heavy Duty Pop-up Tents.

To be considered for award, bidders must send a specification sheet, photo, or web link within one hour after "review and confirm" call that clearly shows how the product offered (Pop-up Tents) complies with the features below. Government to approve/disapprove within 2 workdays from receipt.

SUBCONTRACTING: The contractor may make contracts for the furnishing of all or any part of the supplies or work specified. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18), does not apply to this procurement.

BUY AMERICAN ACT - NOTE: In compliance with Contract Terms, Contractor must state within quote submitted the Country of origin where the end product [pop-up tent display] is being manufactured. ([Indicate the Country of origin in the comments field when submitting Quotes using Contractor Connect.)

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0307.

BIDDERS, PLEASE NOTE: GPO has issued a new Government Paper Specification Standards, No. 13, dated September 2019. Prospective bidders should carefully read this publication as the applicable standards within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

TRIM SIZE: 10 x 10'

PAGES: See "description" herein.

SCHEDULE:

Furnished Material will be available for pickup by 07/09/2020

Deliver complete (to arrive at destination) by 09/02/2020

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

DIGITAL PRINTING NOT ACCEPTABLE (Dye Sub printing is acceptable).

PRODUCT: Heavy Duty 10 X 10' Pop-up tent product. Tent must include a full two sided printed back

wall, and two (2) sided printed 1/2 side walls.

PRINTING (Agency to provide design): Each side (triangle shape canopy) print face only with NY Army National Guard logo (opaque white, Pantone's 123C Gold, and process black) with a Light Camo background (Pantone's 7535C) that bleed to the edge. **NOTE:** NY Army National Guard logo size **MUST** be as big as it can be in that space (see attached for similar layout). **NOTE:** ink **MUST** be UV resistant.

Graphics for full back wall and side walls will be provided by the NYARNG marketing team in coordination with the vendor for dimensions. Contractor to expect full bleed design in 4-color process, and White opaque for side, and back walls (2-sided).

Note: Item must have suitable finish (hook, and loop fasteners, robe ...etc.), and include all necessary hardware for setup, and a case that will protect all components. All Items must be installed in their displays.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is **EXTENDED** from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

MATERIAL FURNISHED: Contractor to receive. Via email after award or using Contractor's FTP site. Purchase Order.

Native files in InDesign, and Illustrator format. Agency will coordinate with the vendor for dimensions.

Two (2) PDF file to be used as a general guide for layout (see attached). Agency to provide design files after award.

ARNG Branding Style Guidelines to follow for layout (see attached).

ARMY NATIONAL GUARD PORTAL BRAND PORTAL INFORMATION to follow for layout.

GPO Form 892c (R. 12/17) Proofs.

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order

MATERIAL: Canopy **MUST** be heavy duty thick canvas to prevent tearing and wear, durable, water-resistant, scratch-proof, UV resistant, and flame-retardant.

DISPLAY: 4 sides tent, each side has a triangle shape roof with narrow rectangle shape (see attached).

Frame: Collapsible heavy duty Aluminum frame with life time warranty. Soft case included. Stake kit included.

Footplate: 4 Cast Iron Footplate's included for each tent.

Canopy Tent Lighting Kits included for each tent: Each light strip packs a 15-watt punch and utilizes a fraction of energy that the average halogen light bulb does. The individual light strips can be installed on any of the roof frame pieces, allowing for complete lighting customization and easy power cord management.

COLOR OF INK:

See "description" herein.

PRINT PAGE: See Above

MARGINS:

Inadequate gripper (See above).

PROOFS:

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. NOTE: Proof must illustrate layout on the display.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at adam.p.barber.mil@mail.mil. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (3) workdays from receipt at the Department to receipt in the contractor's plant.

PLUS

PRIOR TO PRODUCTION SAMPLES

Prior to the commencement of production of the contract production quantity, the contractor shall submit one (1) sample (includes hardware and travel case/bag) to: Recruiting and Retention for Army National Guard, 25 Gibson Street, suite 317, Watervliet, NY 12189. ATTN: SFC Adam Barber (518-330-1995). Samples will be tested for conformance of materials and for construction. Each sample must be constructed as specified using the form, materials, equipment, and methods of production, which will be used in producing the final product. All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

Samples will be inspected and tested and must comply with the specifications in all respects. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, and purchase order. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (3) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

CPT Sybil Baker or SFC Adam Barber must approve digital & prior to production proofs before going to full production. Note: Agency to keep prior to production samples and not return it back to contractor.

PACKING:

Pack in a manner to avoid damage during shipping.

Tent, footplate's, and lighting kits must be separately packaged in heavy duty boxes to ensure there is no damage to the product during shipping. Any damage caused during shipping will be the responsibility of the contractor chosen to fill this order. Packaging must be as follows:

-Tent: 1 per box in softcase

-Footplates: 2 per box

-Lighting Kits: 1 Per box

Pack suitably per shipping container.

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to adam.p.barber.mil@mail.mil. The subject line of this message shall be "Distribution Notice for Jacket 412-782, Requisition 0-00018. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 60 printed pop-up tents via traceable means to: USP&FO Warehouse, BLDG 145, 1 Buffington St, Watervliet, NY 12189.

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Ok'd prior/Avg. type dimension/Furnished electronic media
P-9. Solid and Screen Tint Color Match	Pantone Matching System
P-10. Process Color Match	Ok'd prior/Furnished electronic file

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

Download Attachment(s): <http://contractorconnection.gpo.gov/download.aspx?Jacket=412782>