

# Quotation Request //

## US Government Publishing Office

Agency Publishing Services  
732 North Capitol Street, NW  
Washington DC 20401-0001

**JACKET:412-697**

**Quotations are Due By:**  
**(Eastern Time)10:00 AM on 05/13/2020**

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>  
Contractor must provide mandatory W-9 form before GPO makes payment.**

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**TITLE:** Canyon Country (Large Poster)

**QUANTITY:** 50 Flat Posters plus (1) set of Digital Deliverables.

**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs.>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0307.

**BIDDERS, PLEASE NOTE:** GPO has issued a new Government Paper Specification Standards, No. 13, dated September 2019. Prospective bidders should carefully read this publication as the applicable standards within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

**TRIM SIZE:** 29 x 39"

**PAGES:** Face Only

**SCHEDULE:**

Furnished Material will be available for pickup by 05/18/2020

Deliver complete (to arrive at destination) by 06/08/2020

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

**DESCRIPTION:**

DIGITAL PRINTING ACCEPTABLE

At contractor's option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be a minimum of 150 line screen and at a minimum resolution of 2400 x 2400 dpi x 1 bit or 600 x 600 dpi x 8 bit depth technology. Digital device must have a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

Posters prints one side only, prints 4 color process illustration and images built from process colors, plus reversing type to appear white, with bleeds all sides.

After printing, flood coat the entire face with gloss coating.

The 13 digit ISBN 978-0-16-023491-0 Barcode should be placed under the "For Sale By....." line, at the bottom right corner. If necessary, Government may furnish the "For Sale By..." copy via e-mail after contract award.

ISBN Barcode instructions:

(Shipping Labels For Supt. Docs. "Sales" OR Subscription" Copies must Contain Stock No. and ISBN No., as Indicated.

**DIGITAL DELIVERABLES:** The contractor shall make all revisions to the electronic files. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy. Upon completion of the order, the contractor must furnish final production native application files and final production files converted to a single simple Acrobat PDF file "Optimized for Press" with proper color mode with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished.

**MATERIAL FURNISHED:** Contractor to receive. .

Via email after award. One pdf file of poster.

Email tmerrick@gpo.gov for ISBN Bar Code for packing/shipping.

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator in sufficient time to comply with the shipping schedule. In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

The contractor shall make any revisions, if required, to the electronic files. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code\* L61, No. 1 Coated Cover, Dull-Finish, Basis Size 20 X 26" Basis Weight 80 lb

**COLOR OF INK:**

4-color process, Plus gloss aqueous coating.

**PRINT PAGE:** One Side Only

**MARGINS:**

Inadequate gripper. Follow electronic media contains bleeds.

**PROOFS:**

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. NOTE: Proof must illustrate how is the logo and type line appear on the bottle.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at tmerrick@gpo.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (1) workday from receipt at the Department to receipt in the contractor's plant.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"

**BINDING:**

Trim 4 sides.

**PACKING:**

Pack flat and identify. Marked: Sales Req: 0-01088 / Jkt. 412-697. Stock number: 024-005-01064-5

Pack suitable per shipping container.

The 13 digit ISBN 978-0-16-023491-0 Barcode should be placed under the "For Sale By....." line, at the bottom right corner. If necessary, Government may furnish the "For Sale By..." copy via e-mail after contract award.

(Shipping Labels For Supt. Docs. "Sales" OR Subscription" Copies must Contain Stock No. and ISBN No., as Indicated.

**DISTRIBUTION:**

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to tmerrick@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 412-697. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 50 posters to: Documents Warehouse (Sales), Receiving Branch, STOP (SSWR), U.S. Government Publishing Office, 8660 Cherry Lane, Laurel, MD 20707-4950.

Deliver one sample, and digital deliverables to: U.S. Government Publishing Office, Stop: IDCC, 5th floor, room A 506, Attn: Tiffany Merrick, 732 North Capitol Street, NW, Washington, DC 20401. Forward pdf to: tmerrick@gpo.gov

All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

| ATTRIBUTE                        | SPECIFIED STANDARD           |
|----------------------------------|------------------------------|
| P-7. Type Quality and Uniformity | OK'd Proof, Electronic Media |

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

**Attachment(s):** NONE