

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:412-614 R-5

Quotations are Due By:

(Eastern Time)10:00 AM on 04/23/2020

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: WS M44-56228-15 BBL; WSM44 BOX BOOKLET LABEL

QUANTITY: 600 Booklet Labels

R-1: SCHEDULE; Extend Delivery Schedule

r-2: SCHEDULE; Extend Delivery Schedule

R-3: SCHEDULE; Extend Delivery Schedule

R-4: SCHEDULE: Extend Delivery Schedule

R-5: SCHEDULE: Extend Delivery Schedule

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote

(<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0307.

BIDDERS, PLEASE NOTE: GPO has issued a new Government Paper Specification Standards, No. 13, dated September 2019. Prospective bidders should carefully read this publication as the applicable standards within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

TRIM SIZE: 18 x 6" flat, accordion fold to 2.67 x 6" (6-panels)

FORM NO: WS M44.56228-15 BBL

SCHEDULE:

Furnished Material will be available for pickup by 04/24/2020

Deliver complete (to arrive at destination) by 05/25/2020

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

Digital printing is NOT acceptable.

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Prints on all face panels and 1 back panel with type/rule matter in black and Pantone red. Coat back of label. (Coat the back of panel 6 only, no printing on this panel) with permanent type pressure sensitive adhesive with a crack and peel backing sheet. Do not penetrate the backing sheet. Adhesive back paper, peel off backing has vertical slit down center, easily removable.

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Head to Head, with panel 1 repeated on the reverse of panel 1 only to serve as a cover.

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Must be able to stick to fiberboard

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WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

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MATERIAL FURNISHED: Contractor to receive. .
To be provided via email to contractor upon award of job
One PDF file
One B&W laser
Purchase Order

GPO Form 2678 (departmental random copies-blue label).
GPO Form 917 (Certificate of Selection).
Contractor to download the Labeling and Marking Specifications form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data that might interfere with proper file image processing must be reported to contract administrator.

The contractor shall create or any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned Quality Level.

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PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
JCP Code* A60, White text Offset Book, Basis Size 25 X 38" Basis Weight 40lb

COLOR OF INK:
Black, Pantone Red.

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PRINT PAGE: Head to Head

MARGINS:
Follow Electronic Media

PROOFS:
E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at WS.PSD@usda.gov and toni.m.paris@usda.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (3) workdays from receipt at the Department to receipt in the contractor's plant.

PAPER SAMPLE REQUIRED FOR APPROVAL Provide paper sample to: USDA APHIS WS, Pocatello Supply Depot, 238 E. Dillon Street, Pocatello, ID 83201, 208-236-6920.

PACKING:

Shrink film wrap in units of 50

JOB TITLE: M44 56228-15 BBL; WS M44 Box Booklet crack & peel label

REQUISITION: 0-00413

JACKET NO.: 412-614

QUANTITY: _____

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to Kathleen.rubus@usda.gov. The subject line of this message shall be "Distribution Notice for Jacket 412-614, Requisition 0-00413". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 600 copies (Includes 50 Blue Label copies) via traceable means to: USDA/APHIS/WS, Pocatello Supply Depot, 238 E. Dillon Street, Pocatello, ID 83201, 208-236-6920. Inside Delivery Required.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

Deliver 2 samples to: USDA APHIS WS, Unit 120 (IMB, Paris), 4700 River Road, Riverdale, MD 20737.

All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE

SPECIFIED STANDARD

P-7. Type Quality and Uniformity Ok'd Prior to Production Proof / Furnished Electronic Media

P-9. Solid or Screen Tints Color Match Ok'd Prior to Production Proof / Furnished Electronic Media

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

1) Most recent profit and loss statement

2) Most recent balance sheet

- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE