

# Quotation Request //

## US Government Publishing Office

Agency Publishing Services  
732 North Capitol Street, NW  
Washington DC 20401-0001

**JACKET:409-897 S**

**Quotations are Due By:**  
**(Eastern Time)10:00 AM on 02/10/2020**

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>  
Contractor must provide mandatory W-9 form before GPO makes payment.**

Bidders must enter quote price for each jacket. Award will be made based on the lowest total bid for all jackets.				
Jacket	Requisition #	BAC	Copies	Title
409-897	0-00588	3410-02	500	PL-1-RSP; Red Sour Cherry comparator card
409-898	2-00589	3410-02	1,000	LT-CC-1; Lettuce Comparator Card

**TITLE:** PL-1-RSP; Red Sour Cherry comparator card

**QUANTITY:** 500 Red Sour Cherry Comparator Cards for Jkt. 409-897

1,000 Lettuce Comparator Cards for Jkt. 409-898

R-1: Change in Schedule

R-2: Change Quality level/Schedule

**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote

(<https://contractorconnection.gpo.gov/OpenJobs.aspx>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to DC Team 1 on 202-512-0307.

**TRIM SIZE:** 2 x 3"

**SCHEDULE:**

Furnished Material will be available for pickup by 02/11/2020

Deliver complete (to arrive at destination) by 03/06/2020

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

**DESCRIPTION:**

All the requirements of these specifications apply equally to both jackets unless otherwise indicated.

Card prints silkscreen or embed black text on to 1 x 2" white background area.

Jkt. 409-897: Remaining area prints in solid red Pantone 180C.

Jkt. 409-898: Remaining area prints in sold green Pantone 467C.

**MATERIAL FURNISHED:** Contractor to pickup at GPO. .

One sample for each to be used as camera copy and as a construction/stock guide.

Contractor to revise/typeset month/year to August 2019. Match sample for type.

GPO Form 892C Proofs

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor to download the Labeling and Marking Specifications form (GPO Form 905, R. 7-15) from [gpo.gov](http://gpo.gov), fill in appropriate blanks, and attach to shipping containers

GPO Form 915 (Business Reply Label).

GPO Form 2686 QARC Random copies sampling & shipping instructions.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
Rigid White Polystyrene, approximately 42 mil. (match samples provided)

**COLOR OF INK:**

Jkt. 409-897: Red Pantone 180C & Black

Jkt. 409-898: Green Pantone 467C & Black

**PRINT PAGE:** One Side Only

**MARGINS:** Follow Copy Sample.

**PROOFS:**

One set of digital color content proofs for each jacket. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

**PLUS**

One set of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press ink rollers and must show areas consisting of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

**PLUS**

Send proofs together with the furnished media (lasers and electronic files) using the furnished revised preaddressed proof label (GPO Form 892) which must be filled in by the contractor and used on all proof packages. Send proofs directly to: USDA, 4700 River Rd., Riverdale, MD 20737, Attn: Doug Gollett, Unit 1, #1A-01.9, Phone: 301-851-2612.

Contractor must call/e-mail GPO Contract Compliance Section at (202) 512-0520/compliance@gpo.gov immediately upon sending/ delivering proofs and immediately upon notification that the proofs are available for pickup at the department.

Proofs will be withheld not more than (3) workdays from receipt in the department until they are made available for pickup by the contractor.

**\*AFTER APPROVAL OF PROOFS (ABOVE)\* SEND:**

**PRIOR TO PRODUCTION SAMPLES:** Prior to the commencement of production of the contract production quantity, the contractor shall submit samples to: USDA, 4700 River Rd, Riverdale, MD 20737, Attn: APHIS, Doug Gollett, Unit 1, #1A-01.9, Phone: 301-851-2612. 5 samples will be tested for conformance of material(s) and will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked **PREPRODUCTION SAMPLES** and shall include the GPO jacket, purchase order, and program numbers. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (5) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance with Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

**AND**

One ink draw down on job stock for color for each jacket. Must have a range of +/- 1.0 of the original sample. Final product must have a range of +/- .25 of the proofs. Will be accepted if it looks the same to the naked eye. If customer can readily see a difference, they will not accept it.

**BINDING:**

Drill one round hole 1/2" in diameter 3/4" from top. (follow samples provided).

**PACKING:**

Shrink film wrap in units of 50. Keep jackets separate.  
Identify cartons with jacket number, requisition number, title, and quantity.  
Pack suitable.

**DISTRIBUTION:**

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to Kathleen.rubus@usda.gov. The subject line of this message shall be Distribution Notice for Jackets 409-897 and 409-898, Reqs. 2-00588 and 2-00589. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 500 cards for Jkt. 409-897 and 1,000 cards for Jkt. 409-898 (Includes 50 Blue Label copies for each jacket) to: USDA, 100 Riverside Pkwy, #100, Fredericksburg, VA 22406. Attn: AMS, Dave Horner, 540-361-1128. **MUST SHIP TRACEABLE MEANS/INSIDE DELIVERY REQUIRED.**

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

Deliver all Government furnished material via traceable means to: USDA, 4700 River Rd., Riverdale, MD 20737, Attn: APHIS, Doug Gollett, Unit 1, #1A-01.9, Phone: 301-851-2612.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Proofs & Priors/Camera Copy/Sample
P-9. Solid or Screen Tints Color Match	Pantone Matching System

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement

- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>

**Attachment(s):** NONE