

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:409-890 R-2

Quotations are Due By:
(Eastern Time)1:00 PM on 01/13/2020

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: FLRA BOUND VOLUME NUMBER 70

QUANTITY: 72 Casebound books, plus one set of stamping dies and One (1) Set of Digital Deliverables.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/openjobs.>). Fax, email, and phone quotes are not acceptable. Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS, 202-512-0307.

REVISION 1: SCHEDULE CHANGE

REVISION 2: GPO Copy Qty Change

TRIM SIZE: 7-7/8 x 10-1/2" (text pages)

PAGES: 1051, plus endleaves and casebound cover.

SCHEDULE:

Furnished Material will be available for pickup by 01/14/2020

Deliver complete (to arrive at destination) by 02/18/2020

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

*****DIGITAL PRINTING IS NOT ACCEPTABLE*****

REVISION 1: SCHEDULE CHANGE

COVER & SPINE: Cover 1 and Spine stamp (reading across) in imitation gold foil equal to General Roll Leaf's S-14. Cover 1 consists of 4 typelines plus one fine line agency seal, approx. 2-3/4" in diameter, approx. overall image size 6-1/2 x 8-5/8". The spine consists of 10 typelines plus eight horizontal rules which must extend the entire width of the spine, approx. overall image size 2-3/8 x 10-1/2". Stamping must have solid impressions - no picking, pinholes or filled letters. Covers 2, 3*, and 4 are blank. **NOTE:** Contractor must create stamping media from furnished laser visuals, set in same or similar typeface.

GPO 15 SALES COPIES ONLY: Contractor to print the ISBN barcode in black ink on a suitable white pressure sensitive label paper to be affixed at the bottom centered of Cover 4. The ISBN number must be printed in Human-Readable interpretation and bar coded using 3 of 9 (code 39) Bar Code System, non-contact reading in accordance with ISO-2108:2005.

TEXT: Text is circle folioed C-1 through C-1051, circle folios 3, 4, 6, 8, 10, and 12 are blank. Text prints

head to head with black type/line matter. Text pages ink should not bleed through. NOTE: The "For Sale By..." line with the 13 digit ISBN Number underneath to be stripped in at the bottom of circle folio C-2, in Black Ink of all copies.

Endleaves: Endleaves are blank.

.
DIGITAL DELIVERABLE: Upon completion, the contractor must furnish one CD-R with final production files converted to a single simple Acrobat PDF file "Optimized for Press" with proper color mode. CD-R disc must be ISO 9660 compliant.

MATERIAL FURNISHED: Contractor to pickup at GPO. Contractor to pickup at GPO:

COVER 1 & SPINE: One set of color laser visuals to be used as manuscript copy and positioning for stamping for the Cover and Spine images. Contractor to set in same or similar typeface. Contractor must create stamping media for Cover 1 and Spine.

TEXT: Individual pages 8-1/2 x 11", circle folioed C1 thru C1051 to be used as camera copy. Masking or opaquing required to ensure circle folios, registration marks and file tag lines on camera copy do not print.

One piece camera ready copy for GPO "For Sale" line and ISBN Bar Code.

GPO Form 917 (Certificate of Selection).

Contractor to download the Labeling and Marking Specifications form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers

.
PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
Text: JCP Code* A80, White Opacified Offset Book, Basis Weight 40 lbs. per 500 sheets, Basis Size 25 X 38".

The requirement for postconsumer fiber (as specified in the Government Paper Specification Standards No. 12) for this contract is waived. However, the addition of post-consumer fiber is encouraged provided that the requirements of this Standard are met. All other attributes remain the same.

Note: All text paper used in each copy must be uniform in shade.

Case-Bound Cover: Holliston's Roxite Caxton Buckram, Red, Smooth Finish #64008.

Boards: JCP Code* R30, Book Cover Board; No.1 Binders Board .098" thick.

Endleaves: JCP Code* A50, White Machine-Finish Book End, Basis Size 25 X 38", Basis Weight 80 lbs.

Label: Suitable white label stock.

.
COLOR OF INK:

Text: Black

Cover & Spine: Stamped in imitation gold foil equal to General roll Leaf's S-14.

.
MARGINS:

Text: 1/2" head, foot and outside margin, 3/8" bind margin.

Cover (Stamping): Front Cover - Head - 1-1/8"; Center image left and right.

Spine - Gold rules must extend full width of spine.

Contractor to determine spine thickness of case cover and adjust backstrip, if necessary. Type must center on width of spine.

PROOFS:

1 set of digital color content proofs for entire publication. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

Send proofs together with the furnished media (copy, electronic files) directly to: FLRA, HQ, 1400 K Street, NW, 2nd Fl. Washington, DC 20424, Attn: Daryll Gould. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than 5 workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".**

BINDING:

Reinforce the endleaves and the first and last signatures with strips of ungummed, sized cotton cloth extending 1/4" on inner side of the signatures and 1" on the endleaves. Smyth (signature) sew, trim 3 sides, round, back, and headband using red and gold headbands. Reinforce back with crash and strong paper liner. Case bind with suitable squares. Case sizes to align when current product is placed on shelf.

PACKING:

15 GPO "Sales" Copies: Each book must be packed in individual mailing cartons with title and stock number (063-000-00100-7) on spine of the carton. Include stock number and title on shipping label. Pack individual mailing containers suitably in shipping containers NTE 45 lbs. Complete Delivery Required.

16 Depository Copies: Each book must be packed in individual mailing cartons. Only Title printing on carton spine required. Include title on shipping label.

Balance: Pack in suitable in shipping containers NTE 45 lbs.

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships via e-mail sent to dgould@flra.gov. The subject line of this message shall be "Distribution Notice for Jacket 409-890, Req. 9-00008". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

The Following copies must be DELIVERY VIA TRACEABLE MEANS and INSIDE DELIVERY IS REQUIRED:

Deliver all GFM plus one set of stamping dies via traceable means to: FLRA, HQ, 1400 K Street, NW, Suite 200, Washington, DC, 20424-0001, Attn: Daryll Gould (202-218-7793). Inside Delivery Required.

Deliver a total of 39 books as broken out below via traceable means:

Deliver 24 copies to: FLRA, Washington Regional Office, HQ, 1400 K Street, NW, 2nd Floor, Washington, DC, 20424-0001, Attn: Daryll Gould (202-218-7793). Inside Delivery Required.

Deliver 5 copies to: FLRA, Atlanta Regional Office, 225 Peachtree Street, Suite 1950, Atlanta, Georgia 30303-1730. Attn: Melissa Hardy (Rick Jones).

Deliver 4 copies to: FLRA, Chicago Regional Office, 224 S. Michigan Avenue, Suite 445, Chicago, IL 60604-25005. Attn: Sandra LeBold.

Deliver 3 copies to: FLRA, Denver Regional Office, 1244 Speer Boulevard, Suite 446, Denver, CO 80204-3581. Attn: Ernestyne Benford (Tim Sullivan).

Deliver 3 copies to: FLRA, San Francisco regional office, 901 Market Street, Suite 470, San Francisco, CA 94103-1791. Attn: Richard Armstrong (John Pannozzo).

Deliver 1 copy: USDOJ / Logistics Operation Center / c/o JMD Main Library, 3601 Pennsy Drive, Landover, MD 20785. Attn: Betsy Jayasuriya, ph. 202 514-3775 (ref. Desk).

Deliver 1 copy: Marshall Space Flight Center, IS70 Bldg.:4200, Room-G32, Huntsville, AL 35812. Attn: MSFC Printing Office / Yolanda Dial (205) 256-544-9485. M/F: 4631 Shipping & Receiving.

Deliver 1 set of Digital Deliverable to: Glenda Carmichael, 732 North Capitol Street NW, Washington, DC 20401. (Inside delivery). Ph# 202 512-2010

NOTE: GPO COPIES

Deliver 1 copy to: U.S. Government Publishing Office, Federal Depository Library Program (BAC (C+I) 1523-01), Mail Stop: FDLP, 44 H St., NW, Loading Dock, Washington, DC 20401 (Marked Item No.: 1061-G-01).

Deliver 15 copies, BAC (BY-LAW) 1525-01, to: Library of Congress, U.S. Serials and Government Documents Section, U.S. Anglo Division, 101 Independence Avenue SE, Stop 4276, Washington, DC 20540-4274. NOTE: All shipments to this destination must be via FedEx, UPS or United States Postal Service (USPS), Marked "Depository File Copies",

Deliver 15 copies to: Document Warehouse, Receiving Branch, STOP: SSWR, US Government Publishing Office, 8660 Cherry Lane, Laurel, MD 20707-4950.

All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	O.K. Proofs/Camera Copy/Avg. Type Dimension
P-9. Solid or Screen Tints Color Match	Pantone Matching System

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

Attachment(s): NONE