

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:409-524 R-1

Quotations are Due By:
(Eastern Time)1:00 PM on 11/07/2019

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: CG 5587 Form 50-7-Part Forms

QUANTITY: 12500 (7) Parts Snapout sets plus One (1) Set of Native Digital Deliverables.

R1: Type of Changes.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to DC APS on 202-512-0307.

TRIM SIZE: .

8 1/2 x 11" (detached).

FORM NO: CG 5587 Form 50

PAGES: Face only.

SCHEDULE:

Furnished Material will be available for pickup by 11/19/2019

Deliver complete (to arrive at destination) by 01/06/2020

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

DIGITAL PRINTING NOT ACCEPTABLE

PRODUCT: 7-part carbonless snapout sets with stub on the 8-1/2" top dimension. First two pages identical (carbonless form, must register), next three pages bond paper, and the last two pages carbonless form (carbonless form, must register).

PRINTING: Each part prints face only with type/rule matter, and tints in black ink. Part 5 has type matter that prints in Pantone's 293 Blue in addition to Black ink.

Marginal copy designations change on parts 1, 2, 6, and 7 (printed in Pantone's 199 Red in bottom center). Parts 1, and 2 print identical except for designation. Parts 6, & 7 print identical except for designations. Part 3 thru 5 print different.

STUB: Sets are held together at the 8-1/2" top side by a 1/2 to 3/4" internally glued or pasted stub.

PERFORATION: Perforate all parts along 8-1/2" top dimension stub. ALL PERFORATIONS MUST BE OF GOOD QUALITY FOR CLEAN AND EASY REMOVAL.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

MATERIAL FURNISHED: Contractor to pickup at GPO. .

One (1) PDF file created using Microsoft Acrobat. Contractor to convert CMYK to 100% Black, and blue color (part 5) to Pantone's 293 Blue (to be emailed after award).

One (1) PDF of "Shipping/Exterior Container Label" and "Unit Package Label Requirement" to follow as an EXAMPLES ONLY, and to illustrate the required information to be included on the labels (to be emailed after award).

One (1) sample to be used as a construction guide.

GPO Form 892c (R. 12/17) Proofs.

GPO Form 917 (Certificate of Selection).

GPO Form 2678 (departmental random copies-blue label).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order Parts 3 thru 5: JCP Code* A63, Offset Book, White, Basis Size 25 X 38" Basis Weight 80 lbs.

JCP Code* O80, Carbonless Bond, Basis Size 17 X 22"

PART 1, & 6 - White, CB, 5 mil.

PART 2, & 7 - Canary, CF, 3 mil.

COLOR OF INK:

Black, Pantone's 293 Blue, and Pantone's 199 Red (copy designation ONLY).

PRINT PAGE: One Side Only

MARGINS: Adequate Gripper.

Follow Furnished Media.

PROOFS:

PRIOR TO PRODUCTION SAMPLES

Prior to the commencement of production of the contract production quantity, the contractor shall submit one (1) sample (large size) to: ATTN: Edward Wilson (410-762-6214), c/o USCG SFLC, ALD Compliance Branch, Mail Stop 24, Bldg. 88-2, 2401 Hawkins Point Rd., Baltimore, MD 21226. Samples will be tested for conformance of materials and for construction. Each sample must be constructed as specified using the form, materials, equipment, and methods of production, which will be used in producing the final product. All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

Samples will be inspected and tested and must comply with the specifications in all respects. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, and purchase order. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (7) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

BINDING:

Trim 4 sides.

See description herein.

PACKING:

-Shrink Film Pack in units of 50 (7) part snap sets per package (250 packages), same number of packages per carton. Max. weight 40 lbs per carton.

All boxes MUST be clearly marked with the item stock number, form number, title, edition, date, QTY, and the entire SFLC Req./purchase order number.

Stock number MUST be bar coded in accordance with ANSI/AIM BC1, code 39 format.

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships via e-mail sent to edward.w.wilson@uscg.mil, and marion.w.collazo@uscg.mil. The subject line of this message shall be "Distribution Notice for Jacket 409-524, Req. 9-99397". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 12,500 (7) part forms (includes 125 Departmental Random "Blue Label" Copies) via traceable means to: U.S.C.G. SURFACE FORCES LOGISTICS CENTER, WAREHOUSE RECEIVING, BUILDING 88-A, 2401 HAWKINS POINT ROAD, BALTIMORE, MD 21226.

Deliver all GFM via traceable means to: ATTN: Edward Wilson (410-762-6214), c/o USCG SFLC, ALD Compliance Branch, Mail Stop 24, Bldg. 88-2, 2401 Hawkins Point Rd., Baltimore, MD 21226.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Ok'd prior/Furnished electronic file
P-9. Solid and Screen Tint Color Match	Pantone Matching System

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>

Attachment(s): NONE