

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:054-037 R-1

Quotations are Due By:
(Eastern Time)9:00 AM on 11/21/2024

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: USCP Motorcycle Windshield Decal

QUANTITY: 800 total decals consisting of qty 400 each of two (2) items. See "Description" herein.

R-1: Extended delivery date.

****Contractors are required to enter a true 'Additional Rate'. This is the running rate (with make-ready/setup removed), not a per item price of total cost.****

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to Carrie Guasto, APS DC Team, at 202-512-0866 or cguasto@gpo.gov.

TRIM SIZE: 3 x 3".

SCHEDULE:

Furnished Material will be available for pickup by 11/26/2024

Deliver complete (to arrive at destination) by 12/20/2024

****MUST DELIVER ON OR BEFORE 12/20/2024.****

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

All the requirements of these specifications apply equally to both items unless otherwise indicated herein.

Item 1: Red Decal (Pantone 7628C)

Item 2: Blue Decal (Pantone 647C)

WARNING: Proper control and handling must be maintained at all times to prevent any information or materials required to produce the product ordered under these specifications from falling into unauthorized hands. Unless otherwise indicated herein, all extra copies, materials, waste, etc., must be destroyed.

PRINTING: Screen Printing Required.

Decals print face only with text/rule matter, screens, solids and fine line logos in Pantone color (specified above) and black with some type reversing out to appear white. Full bleeds. After printing, coat the face of each decals with a clear protective weather resistant coating.

Waterproof inks required.

Ink, vinyl, and adhesive must withstand outdoor weather conditions.

Fade Resistance: The inks/paints used must not show any appreciable change in color after exposure in an Atlas Fadeometer for 680 standard fading hours or its equivalent.

CONSTRUCTION: Coat the entire back of each decal with a permanent, pressure sensitive adhesive (adhesive must not be damaging to vehicle or vehicle paint), protected by a suitable same size backing sheet/liner with easy removal feature (slit/perforate backing sheet/liner for easy removal across entire 3").

The adhesive must be suitable for adhering to outside of motorcycle Plexiglas windshields. Decals will be used outdoors and will be exposed to all types of extreme weather conditions (-10 degrees to 105 degrees Fahrenheit). Decals must be tamper proof and must be able to withstand road chemicals, and car wash chemicals/materials.

Removal of decal once it is applied to windshield should result in destruction of decal leaving a minimum of adhesive residue.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

MATERIAL FURNISHED: Contractor to receive. via e-mail after award.

Purchase Order.

Two (2) PDF files - one (1) for each item.

One (1) previous sample for material and construction. Contractor to supply shipping label.

GPO Form 892c (R. 12/17) Proofs.

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor can download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator in sufficient time to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order

Destructible Reflective White Vinyl, 0.003-0.006" thick.

COLOR OF INK:

Item 1: Pantone 7628C (red) and black.

Item 2: Pantone 647C (blue) and black.

PRINT PAGE: One Side Only

MARGINS:

Inadequate gripper.

Follow electronic file.

PROOFS:

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs for EACH ITEM. Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at sforster@gpo.gov and cc: cguasto@gpo.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than one (1) workday from receipt at the Department to receipt in the contractor's plant.

PLUS AFTER PDF APPROVAL:

PRIOR TO PRODUCTION SAMPLES: Prior to the commencement of production of the contract production quantity, the contractor shall submit five (5) samples of EACH item via traceable means to: US Government Publishing Office, 44 H Street NW, Washington DC 20401. Attn: Sarah Wheeling/Natalya Panyan.

NOTE: Upon shipment of samples, contractor must immediately relay tracking information to cguasto@gpo.gov.

Five (5) samples of each item will be tested for conformance of materials and color match. Five (5) samples of each item will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, purchase order, and program numbers. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within two (2) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary

changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

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BINDING:

Trim 4 sides.

PACKING:

Keep each item separately and identify.

Shrink film wrap in units of 50.

Pack suitably in cartons and shipping containers to prevent damage during transit.

Mark all cartons with job title, item, req#, jacket#, number of boxes, qty per box.

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DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to sforster@gpo.gov and cc: cguasto@gpo.gov. The subject line of this message shall be Distribution Notice for Jacket 054-037, Requisition No. 5-00039, Decals. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 800 total decals (400 decals for each item including 50 Departmental Random "Blue Label" copies for each item) via traceable means to: U.S. Government Publishing Office, CPS, Room C-730, 44 H Street NW, Washington DC 20401, Attn: Sarah Wheeling, 202-512-0224.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at

<https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

Deliver 10 samples of each item via traceable means to: U.S. Government Publishing Office, CPS, Room C-730, 44 H Street NW, Washington DC 20401, Attn: Sarah Wheeling, 202-512-0224.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Ok'd Priors/Furnished electronic file
P-9. Solid and Screen Tint Color Match	Ok'd Priors/Pantone Matching System

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE