

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:049-383

Quotations are Due By:

(Eastern Time)10:00 AM on 11/28/2022

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: 118th Congress Garage Parking Stickers

QUANTITY: 5624 Total Die-Cut Numbered Labels as follows:

Item 1: "D" Labels: 8 Sets of each sequence, Numbered 002-010 (equals 72 total labels); Numbered 0001 (equals 8 total labels); Numbered 0011-0017 (equals 56 total labels);
Numbered 018-049 (equals 256 total labels; and Numbered 0050-0059 (equals 80 total labels).

Item 2: "HG" Labels: 8 Sets of each sequence, Numbered 001-052 (equals 416 total labels); Numbered 062-064 (equals 24 total labels); Numbered 074-078 (equals 40 total labels); Numbered 087-091 (equals 40 total labels); Numbered 100-107 (equals 64 total labels); Numbered 116-120 (equals 40 total labels);
Numbered 129-190 (equals 496 total labels); Numbered 0050-0061 (equals 96 total labels); Numbered 0065-0073 (equals 72 total labels); Numbered 0079-0086 (equals 64 total labels); Numbered 0092-0099 (equals 64 total labels); Numbered 0108-0115 (equals 64 total labels); and Numbered 0121-0128 (equals 64 total labels).

Item 3: "HB" Labels: 8 Sets of each sequence, Numbered 001-144 (equals 1,152 total labels).

Item 4: "HSB" Labels: 8 Sets of each sequence, Numbered 001-143 (equals 1,144 total labels)

Item 5: "R" Labels: 8 Sets of each sequence, Numbered 0039-0048 (equals 88 total labels); Numbered 0085-0102 (equals 144 total labels); Numbered 0154-0163 (equals 80 total labels); Numbered 001-038 (equals 304 total labels); Numbered 049-084 (equals 288 total labels); and Numbered 103-153 (equals 408 total labels).

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team on 202-512-0446.

TRIM SIZE: Approximately 2 x 3" overall (Before Die-Cut)

PAGES: Face Only

SCHEDULE:

Furnished Material will be available for pickup by 11/30/2022

Deliver complete (to arrive at destination) by 12/30/2022

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

All the requirements of these specifications apply equally to all items unless otherwise indicated herein.

SECURITY/WARNING: The contractor shall take all necessary precautions to insure against loss of forms and/or other reproducible at any time prior to delivery by him to a transportation agent or delivery to destination. Proper control and handling must be maintained at all times to prevent any information or materials required to produce the product ordered under these specifications from falling into unauthorized hands. Unless otherwise indicated herein, all extra copies, materials, waste, etc., must be destroyed.

DIGITAL PRINTING IS NOT ACCEPTABLE.

PRINTING:

SCREEN PRINTING required via multi-filament or mono-filament mesh with a squeegee. Tamper proof, pressure sensitive labels (which must be weather resistant for a period of two years) print as follows:

Items 1,2,3,4,5 print a bleed all sides solid background (see "Ink Color" below) with type/rule matter reversing out to appear white. **NOTE:** Individual label images for each item are consecutively numbered and imposed 9-up within the files.

Item 1: "D" Labels-- labels print full bleed solid Pantone 525 Purple with the following reversed to white base: the letter "D", horizontal rule matter, and consecutive numbers (002-010) and Line Rule, (0001), (0011-0017), (018-049), (0050-0059) and Line Rule. Approximate ink coverage is 80%.

Item 2: "HG" Labels-- labels print full bleed solid Pantone 7419 Medium Red with the following reversed to white base: the letters "HG", horizontal rule matter, and consecutive numbers (001-052), (062-064), (074-078), (087-091), (100-107), (116-120), (129-190) and Line Rule, (0050-0061), (0065-0073), (0079-0086), (0092-0099), (0108-0115), (0121-0128) and Line Rule. Approximate ink coverage is 80%.

Item 3: "HB" Labels-- labels print full bleed solid Pantone 485 Red with the following reversed to white base: the letters "HB", horizontal rule matter, and consecutive numbers (001-144). Approximate ink coverage is 80%.

Item 4: "HSB" Labels-- labels print full bleed solid Pantone 165 Orange with the following reversed to white base: the letters "HSB", horizontal rule matter, and consecutive numbers (001-143). Approximate ink coverage is 80%.

Item 5: "R" Labels-- labels print full bleed solid Pantone 131 Burnt Orange with the following reversed to white base: the letter "R", horizontal rule matter, and consecutive numbers (0039-0048), (0085-0102), (0154-0163), (001-038), (049-084), (103-153) and Line Rule. Approximate ink coverage is 80%.

All Items/Labels: After printing, coat the entire surface of the face of each label with a clear protective, weather resistant coating.

CONSTRUCTION: Coat the entire back of all labels with a permanent type, pressure sensitive adhesive and mount on suitable size backing sheet with any easy, effective, removal feature. Die-cut labels to shape. At contractor's option, the backing sheet may be larger than the final trim size (waste removed) to facilitate the

easy removal feature. The adhesive used must be suitable for adhering to automobile glass windshields. Labels will be used on vehicles and must withstand extreme weather conditions, withstand road chemicals, and car wash chemicals/materials; and must break into small pieces upon any attempt at removal after application.

FADE RESISTANCE: Labels must be guaranteed to retain their adhesive qualities and color for a period of not less than 24 months after application to automobiles. The inks used must not show any appreciable change in color after exposure in an Atlas Fadeometer for 680 standard fading hours or its equivalent.

MATERIAL FURNISHED: Contractor to receive. .

Via email after award.

One (1) Purchase order.

Five (5) PDF files, one for each item. Files are imaged 9-up (numbered sequentially, 3 across x 3 down); with magenta rule keyline for die-cut.

GPO Form 892c (R. 12/17) Proofs

Contractor can download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Note: Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator in sufficient time to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order RitRama 7236 Destructible Vinyl, White Void 2, .002 mil. thick.

COLOR OF INK:

Item 1: Pantone 525

Item 2: Pantone 7419

Item 3: Pantone 485

Item 4: Pantone 165

Item 5: Pantone 131

Plus protective weather resistant clear coat on all.

PRINT PAGE: One Side Only

MARGINS:

Full Bleeds.

Follow Electronic Files.

PROOFS:

Prior to the commencement of production of the contract production quantity, the contractor shall submit samples to: U.S. Government Printing Office, 44 H Street, NW, Room C-730, Washington, DC 20401, Attn: Shirley Forster/Ken DeThomasis, (202) 512-0224. Nine (9) printed and die cut samples of each item will be tested for conformance of material(s). Nine (9) printed and die cut samples of each item will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, purchase

order, and program numbers. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (2) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured

BINDING:

See "Description".

PACKING:

Shrink Wrap each Item in individual sets and package in numerical order.

Pack suitably in shipping containers.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: 118th Congress Senate Garage Parking Stickers

REQUISITION: 3-00114

JACKET NO.: 049-383

QUANTITY:

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

DISTRIBUTION:

F.O.B. DESTINATION: (TO ARRIVE AT DESTINATION ON OR BEFORE SCHEDULED DELIVERY DATE)

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to sforster@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 049-383, Requisition 3-00114". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 5,624 labels via traceable means to: U.S. Government Publishing Office, 44 H Street NW, Washington, DC 20401. Attn: Mr. Greg Robinson, Marked for Re-Distribution to: Room SR-305, Russell Building, Attn: Kristen Molllett.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Preproduction Sample/Furnished Electronic Files
P-9. Solid or Screen Tints Color Match	Pantone Matching System

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of

responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE