

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:047-022

Quotations are Due By:
(Eastern Time)10:00 AM on 04/11/2022

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: FY 2023 Budget of the U.S. Government CD-ROM

QUANTITY: 660 CD-ROMs.

SUBCONTRACTING: Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)), is modified to permit subcontracting of the printing of CD-ROMS.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC on 202-512-0307.

****Note:** No definite schedule for pickup of material can be predetermined. Tentatively, the master will be ready for pickup on 04/11/2022. Adherence to the delivery schedule must be maintained. The contractor **WILL NOT** be given any additional workdays if the Government furnished material is late.

MUST be delivered by 04/15/2022, no later than noon.

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TRIM SIZE: .

CD-ROM: Std. 120 mm

Front Insert: 4-3/4 x 4-3/4"

Bottom Inlay: 5-29/32 x 4-5/8"

FORM NO: GPO Form 264 (R1-86)

PAGES: .

CD-ROM: face only

Front Insert: face and back

Bottom Inlay: face only

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SCHEDULE:

Furnished Material will be available for pickup by 04/11/2022

Deliver complete (to arrive at destination) by 04/15/2022

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

PREDOMINANT PRODUCTION FUNCTION: The predominant production function is CD-ROM replication.

SECURITY/WARNING: The contractor shall take all necessary precautions to insure against loss of forms or other reproducibles at any time prior to delivery by him to a transportation agent or delivery to destination. Proper control and handling must be maintained at all times to prevent any information or materials required to produce the product ordered under these specifications from falling into unauthorized hands. Unless otherwise indicated herein, all extra copies, materials, waste, etc., must be destroyed.

Contractor must furnish all materials and services as required to create CD disks from a furnished, one-off CD. Contractor must read the data from the CD and remaster it into the ISO 9660 format. All delivered CD replicates must conform to the physical specifications as defined by International Organization for Standardization (ISO)/International Electrotechnical Commission (IEC) International Standard 10149, "Information Technology - Data Interchange on Read-Only 120 mm Optical Data Disks (CD-ROM), and ISO International Standard 9660, "Information Processing - Volume and File Structure of CD-ROM for Information Interchange. Additionally, all delivered CD replicates must meet or exceed the error-detection and correction specifications as defined by ISO/IEC Standard 10149. All delivered CD replicates must be free of Error Correcting Code (ECC) errors.

DIGITAL PRINTING ACCEPTABLE.

At contractor's option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be a minimum of 150 line screen and at a minimum resolution of 2400 x 2400 x 1 bit or 600 x 600 x 8 bit depth technology. Digital device must have a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles

CD-ROM: CD-ROM prints solid opaque white background with Pantone 285C Blue and Pantone 456C Yellow overprint including solids with type reversed to white. Contractor to print directly on the disc (no labels). All inks used for the disc shall not damage the lacquer layer or negatively impact usability. All discs require a white base coating prior to printing on the discs.

Front Insert: Prints face in Pantone 285C Blue and Pantone 456C Yellow with type and rule matter, images and illustration with type reversing out to white. Full bleed.

Bottom Inlay: Prints in Pantone 285C Blue and Pantone 456C Yellow with type and rule matter images and illustration with type reversing out to white. Full bleed.

MATERIAL FURNISHED: Contractor to receive. Via email after award.
Purchase order.

One CD-ROM to be used as a master.

One CD-ROM formatted for use on a Windows PC, utilizing Adobe Acrobat. Files are furnished in PDF format. Bleeds are furnished. Fonts are not furnished. Contractor to provide a shipping label.

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from

gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

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PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
Front Insert: JCP Code* A180, White Litho (Gloss) Coated Book, Basis Size 25 x 38 Basis Weight 70 lbs.
Bottom Inlay: JCP Code* A180, White Litho (Gloss) Coated Book, Basis Size 25 x 38 Basis Weight 70 lbs.

COLOR OF INK:

Pantone 285C Blue and Pantone 456C Yellow, Opaque White.

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PRINT PAGE: See Above

MARGINS:

Follow electronic media. Front insert and bottom inlay inadequate gripper.

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PROOFS: NONE

BINDING:

CONSTRUCTION:

Front Insert: Trim four sides.

Bottom Inlay: Score or perforate vertically along the entire 4-5/8" dimension at 1/4" from the left and right edges.

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SET ASSEMBLY: Insert one copy of the front inlay into the front of each jewel case under the retaining tabs provided therefore, with title panel visible through the front of the jewel case. Insert one copy of the bottom inlay into the back of each jewel case with the printed image visible through the back and sides of the jewel case. Insert one copy of the CD-ROM face up into each jewel case on the tray.

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Individually shrink film wrap each jewel case in a moisture proof wrapping material.

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PACKING:

PACKING: Individually shrink film wrap each jewel case in a moisture proof wrapping material. Pack in shipping containers.

PACKAGE AND LABEL AS FOLLOWS - 660 CDs COME BACK TO THE GOVERNMENT PUBLISHING OFFICE, and pack as follows:

30 Senate Document Room (SHB-04 Hart)

2 House Committee on the Budget (210/507 Cannon)

15 Senate Committee on Appropriations (SD-126 Dirksen)

25 House Committee on Appropriations (H-305 Capitol)

6 Joint Economic Committee (SD-G01 Dirksen)

5 Joint Committee on Taxation (502 Ford)
6 Senate Committee on Finance (SD-219 Dirksen)
12 Senate leadership offices (SHB-08 Hart)
3 Senate Committee on the Budget (SD-624 Dirksen)
41 Miscellaneous Senate committees (SHB-08 Hart)

15 GPO, Room C-730, Attn: Sarah Wheeling-CC 4340
25 Library of Congress (Bylaw)Government Documents - Receiving Platform, C Street between 1st and 2nd Street SE

359 Supt Docs/FDLP/BAC 1520-01 US GPO FDLP, Document Warehouse, 8660 Cherry Lane, Laurel, MD 20707-4986.

J. 256-551 (Paper - Plain Titles) Item 0853-C

60 US GPO - IES BAC 1540-01 Document Warehouse, 8660 Cherry Lane, Laurel, MD 20707-4986
Marked: IES Copies.

10 BAC (By-Law) 1525-01 Library of Congress, U.S. Serials and Government Documents Section, U.S./Anglo Division, 101 Independence Ave., SE, Stop 4276, Washington, DC 20540-4276, Marked: Depository File Copies

5 Over's for Late Riders GPO, Room C-730, Attn: Sarah Wheeling.

1 LIBRARY OF CONGRESS, CONGRESSIONAL RESEARCH SERVICE, 101 INDEPENDENCE AVE SE MAIL STOP 7240 ATTENTION: BETHEL ROOTS CRSIKSG LM-209 WASHINGTON DC 20540.
Req.# CRS22-70519, BAC 1410-70

4 GAO Delivery Unit (1C26) 4th St. 441 G St, NW, Washington, DC 20548. Loading Dock, Req.# 2-10004, BAC 16-10-08.

5 (James Little - Annex), Joint Base Anocostia - Bolling (JBAB) Bldg. 410/Door 123, 250 Murray Lane, SW, Washington, CC 20222. Req.# 2021-00648. BAC 4810-25.

2 DOJ/CEO/Office of Records Mgmt. Policy 145 N Street, NE, Suite 8W.300 Washington, DC 20002. Attn: Andria Robinson-Smith, 202.305.9308. Req.# 2-05020. BAC 4410-A3.

1 DOJ/JMD Budget Staff - RFK Main RM 2730 LOC - 3601 Pennsy Drive, Landover, MD 20785. Attn: Charisse Hayman, 202-616-0908. Req.# 2-05024, BAC 4410-WW.

2 ALCOHOL AND TOBACCO TAX AND TRADE BUREAU, ATTN: CHERI MITCHELL/JOE BURRUSS, 1310 G STREET, NW SUITE 300 E WASHINGTON, DC 20005. 202-453-2000. Req. 2022-00671, BAC 4810-31.

25 Paul White, DoD/OSD/OUSDC/Program & Financial Control, 1100 Defense Pentagon, Rm 3C689 Washington, DC 20301-1100. Req.# 2-210152G/ 787291. BAC 5041-NB.

1 Paul D'Amato - 703-693-9894, Marguerite Curry- 703-692-1034, DOD/Office of General Counsel, 1155 Defense Pentagon, Washington, DC Room 3A724. Req.# 2-210182G. BAC 5041-NB

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to sforster@gpo.gov. The subject line of this message shall be Distribution Notice for Jacket 047-022, Req. 2-00924. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Shipping Notification: Contractor to email sforster@gpo.gov with the tracking information when the shipper has been established. The date, approximate time of arrival, and tracking numbers should be provided at that time.

Deliver all 660 copies via traceable means to: U.S. Government Publishing Office, Central Receiving Unit, Room 170A, 44 H Street NW Loading Dock, Washington, DC 20401, Attn: Abe Sussan (202-641-3136) or Darrell Mahoney (202-425-8962).

Contractor to call Attn: Abe Sussan (202-641-3136) or Darrell Mahoney (202-425-8962) or (202) 512-0589, Approx. 24 hours prior to delivery and provide names of drivers and time of delivery. All Sets Must be at Destination AT MAIN GPO by noon 04/15/2022.

M/F Attn: Darrell Mahoney (202-425-8962) or Abe Sussan (202-641-3136). If there is a delivery problem upon arrival at dock contact Sgt. Epley or Sgt. Griffin at 202-512-1319; DO NOT LEAVE WITHOUT MAKING DELIVERY UNDER ANY CIRCUMSTANCE.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level 1.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified standards to correspond with each required attribute as follows:

ATTRIBUTE:	Specified Standard
P-7. Type Quality & Uniformity:	Electronic Media
P-9. Solid & Screen Tint Color Match:	Pantone Matching System

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial

documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE