

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:042-710 R-1

Quotations are Due By:
(Eastern Time)10:00 AM on 01/15/2021

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: 117th Congress Senate Garage Parking Stickers

QUANTITY: 5624 Total Die-Cut Numbered Labels as follows:

R1 - See proofs **

Item 1: "D" Labels: 8 Sets of each sequence, Numbered 002-010 (equals 72 total labels); Numbered 0001 (equals 8 total labels); Numbered 0011-0017 (equals 56 total labels);
Numbered 018-049 (equals 256 total labels; and Numbered 0050-0059 (equals 80 total labels).

Item 2: "HG" Labels: 8 Sets of each sequence, Numbered 001-052 (equals 416 total labels); Numbered 062-064 (equals 24 total labels); Numbered 074-078 (equals 40 total labels); Numbered 087-091 (equals 40 total labels); Numbered 100-107 (equals 64 total labels); Numbered 116-120 (equals 40 total labels);
Numbered 129-190 (equals 496 total labels); Numbered 0050-0061 (equals 96 total labels); Numbered 0065-0073 (equals 72 total labels); Numbered 0079-0086 (equals 64 total labels); Numbered 0092-0099 (equals 64 total labels); Numbered 0108-0115 (equals 64 total labels); and Numbered 0121-0128 (equals 64 total labels).

Item 3: "HB" Labels: 8 Sets of each sequence, Numbered 001-144 (equals 1,152 total labels).

Item 4: "HSB" Labels: 8 Sets of each sequence, Numbered 001-143 (equals 1,144 total labels)

Item 5: "R" Labels: 8 Sets of each sequence, Numbered 0039-0048 (equals 88 total labels); Numbered 0085-0102 (equals 144 total labels); Numbered 0154-0163 (equals 80 total labels); Numbered 001-038 (equals 304 total labels); Numbered 049-084 (equals 288 total labels); and Numbered 103-153 (equals 408 total labels).

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team on 202-512-0307.

TRIM SIZE: Approximately 2 x 3" overall (Before Die-Cut)

PAGES: Face Only

SCHEDULE:

Furnished Material will be available for pickup by 01/15/2021

Deliver complete (to arrive at destination) by 01/25/2021

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

All the requirements of these specifications apply equally to all items unless otherwise indicated herein.

SECURITY/WARNING: The contractor shall take all necessary precautions to insure against loss of forms and/or other reproducible at any time prior to delivery by him to a transportation agent or delivery to destination. Proper control and handling must be maintained at all times to prevent any information or materials required to produce the product ordered under these specifications from falling into unauthorized hands. Unless otherwise indicated herein, all extra copies, materials, waste, etc., must be destroyed.

DIGITAL PRINTING IS NOT ACCEPTABLE.

PRINTING:

SCREEN PRINTING required via multi-filament or mono-filament mesh with a squeegee. Tamper proof, pressure sensitive labels (which must be weather resistant for a period of two years) print as follows:

Item 1 prints type/rule matter in black ink. **NOTE:** Individual label images for each item are consecutively numbered and imposed 9-up within the files.

Items 2,3,4,5 print a bleed all sides solid background (see "Ink Color" below) with type/rule matter reversing out to appear white. **NOTE:** Individual label images for each item are consecutively numbered and imposed 9-up within the files.

Item 1: "D" Labels-- labels print a Black image of the letter "D", horizontal rule matter, and consecutive numbers (002-010) and Line Rule, (0001), (0011-0017), (018-049), (0050-0059) and Line Rule. Approximate ink coverage is 80%.

Item 2: "HG" Labels-- labels print full bleed solid Pantone 301C Dark Blue with the following reversed to white base: the letters "HG", horizontal rule matter, and consecutive numbers (001-052), (062-064), (074-078), (087-091), (100-107), (116-120), (129-190) and Line Rule, (0050-0061), (0065-0073), (0079-0086), (0092-0099), (0108-0115), (0121-0128) and Line Rule. Approximate ink coverage is 80%.

Item 3: "HB" Labels-- labels print full bleed solid Pantone 314C Medium Blue with the following reversed to white base: the letters "HB", horizontal rule matter, and consecutive numbers (001-144). Approximate ink coverage is 80%.

Item 4: "HSB" Labels-- labels print full bleed solid Pantone 305C Light Blue with the following reversed to white base: the letters "HSB", horizontal rule matter, and consecutive numbers (001-143). Approximate ink coverage is 80%.

Item 5: "R" Labels-- labels print full bleed solid Pantone 207C Red with the following reversed to white base: the letter "R", horizontal rule matter, and consecutive numbers (0039-0048), (0085-0102), (0154-0163), (001-038), (049-084), (103-153) and Line Rule. Approximate ink coverage is 80%.

All Items/Labels: After printing, coat the entire surface of the face of each label with a clear protective, weather resistant coating.

CONSTRUCTION: Coat the entire back of all labels with a permanent type, pressure sensitive adhesive and mount on suitable size backing sheet with any easy, effective, removal feature. Die-cut labels to shape. At contractor's option, the backing sheet may be larger than the final trim size (waste removed) to facilitate the easy removal feature. The adhesive used must be suitable for adhering to automobile glass windshields. Labels will be used on vehicles and must withstand extreme weather conditions, withstand road chemicals, and car wash chemicals/materials; and must break into small pieces upon any attempt at removal after application.

FADE RESISTANCE: Labels must be guaranteed to retain their adhesive qualities and color for a period of not less than 24 months after application to automobiles. The inks used must not show any appreciable change in color after exposure in an Atlas Fadeometer for 680 standard fading hours or its equivalent.

MATERIAL FURNISHED: Contractor to receive. .

Via email after award.

One (1) Purchase order.

Five (5) PDF files, one for each item. Files are imaged 9-up (numbered sequentially, 3 across x 3 down); with magenta rule keyline for die-cut.

GPO Form 892c (R. 12/17) Proofs

Contractor can download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Note: Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator in sufficient time to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
RitRama 7236 Destructible Vinyl, White Void 2, .002 mil. thick.

COLOR OF INK:

Item 1: Pantone Black

Item 2: Pantone 301 C Dark Blue

Item 3: Pantone 314 C Medium Blue

Item 4: Pantone 305 C Light Blue

Item 5: Pantone 207C Red

Plus protective weather resistant clear coat on all.

PRINT PAGE: One Side Only

MARGINS:

Item 1 - No Bleeds.

Item 2,3,4,5 - Full Bleeds.

Follow Electronic Media.

PROOFS:

E-MAIL PROOFS (indicate margins): **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"**. One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality"

PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at sforster@gpo.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than the same day from receipt at the Department to receipt in the contractor's plant.

BINDING:

See "Description"

PACKING:

Shrink Wrap each Item in individual sets and package in numerical order.
Pack suitably in shipping containers.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: 117th Congress Senate Garage Parking Stickers

REQUISITION: 1-00289

JACKET NO.: 042-710

QUANTITY:

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

DISTRIBUTION:

F.O.B. DESTINATION: (TO ARRIVE AT DESTINATION ON OR BEFORE SCHEDULED DELIVERY DATE)

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to sforster@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 042-710, Requisition 1-00289". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 5,624 labels via traceable means to: U.S. Government Publishing Office, 44 H Street NW, Washington, DC 20401. Attn: Mr. Greg Robinson, Marked for Re-Distribution to: Room SR-305, Russell Building, Attn: Nichole Kotschwar.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE

SPECIFIED STANDARD

P-7. Type Quality and Uniformity Approved Preproduction Sample/Virtual Proof/Furnished Electronic Media

P-9. Solid or Screen Tints Color Match

Pantone Matching System

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE