

Quotation Request //

US Government Publishing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:039-720

Quotations are Due By:
(Eastern Time)10:00 AM on 01/12/2021

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: Presidents Pro Tem Book

QUANTITY: 1109 Books Plus 13 QARCS.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team on 202-512-0307.

RESTRICTION ON LOCATION OF PRODUCTION FACILITIES: All production facilities used in the manufacture of the product(s) ordered under this contract must be located within a 90-mile radius of zero milestone, Washington, DC.

TRIM SIZE: 8-1/2 x 11. Bind on 11" dimension.

PAGES: 128 pages Plus separate cover.

SCHEDULE:

Furnished Material will be available for pickup by 01/14/2021

Deliver complete (to arrive at destination) by 01/29/2021

F.O.B. destination

QUALITY LEVEL: 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

DIGITAL PRINTING IS NOT ACCEPTABLE.

Note: The GPO for sale by line and barcode should only be on the 100 Sale Copies.

Covers: Prints 1, 4, and spine print type/rule matter, illustrations and full marbled back ground with bleeds all sides in 4-color process. Covers 2, and 3 are blank. After printing, apply a clear high gloss aqueous coating over the entire surface of covers 1, and 4 to prevent scratching and smearing.

Note: The ISBN barcode must be printed in black ink at the bottom-right corner or bottom-center of cover 4. The ISBN number must be printed in Human-Readable interpretation and bar code using 3 of 9 (code 39) Bar Code System, non-contact reading in accordance with ISO-2108-2005.

Text: Print pages Prelim. i-x and 1-115(total text pages with no blanks) with type/rule matter and black & white images (grayscale) scattered throughout. After printing, spot varnish all grayscale images with a clear, non-yellowing gloss varnish.

Note: The 13 digit ISBN Number should be placed under the "For Sale By ?" line, at the bottom of the back side of the first printed page in the book. If necessary, Government may furnish the "For Sale By ?" copy

via e-mail after contract award.

MATERIAL FURNISHED: Contractor to receive. .

Via email after award.

One (1) Purchase order.

One (1) Zip file that contains covers, spine and text files. Contractor to adjust spine thickness as necessary.

One (1) PDF of GPO Barcode and For Sale By line....

GPO Form 892 (R. 12/17) Proofs

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

GPO Form 915 (Business Reply Label).

GPO Form 2686 QARC Random copies sampling & shipping instructions.

Contractor to download the "Labeling and Marking Specifications form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level. Minimum 175 line screens required.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order

Cover: JCP Code* L10, Gloss-Coated Cover, White, Basis Size 20 X 26" Basis Weight 80 lbs.

Text: JCP Code* A261, No. 1 Dull-Coated Text, White, Basis Size 25 X 38" Basis Weight 80 lbs.

COLOR OF INK:

Covers: 4-color process plus high gloss aqueous coating on covers 1 and 4.

Text: Black plus gloss spot varnish.

PRINT PAGE: Head to Head

MARGINS:

Covers - C1, C4, Spine: Inadequate gripper.

Text - Adequate margins.

Follow electronic media.

PROOFS:

One set of digital color content proofs for entire publication. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

PLUS

One set of digital one-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi for Covers plus Text pages with halftones Only.

At contractor's option, One set of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain both of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found www.gpo.gov/gporestarget.pdf. NOTE: If a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at:

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may be cause for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

Send proofs together with the furnished media (copy, electronic files) directly to: Government Publishing Office, 732 North Capitol Street, Washington, DC 20401, Attn: Ken DeThomasis / Shirley Forster. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than (4) workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"**.

PLUS

PRESS SHEET INSPECTION: Final makeready press sheets will be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued January 2015. NOTE: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press' ink rollers. The control bars must show areas consisting of 1/8 x 1/8 minimum solid

color patches; tint patches of 25, 50, and 75%; dot gain scale (such as, BRUNNER, GATF, GRETAG, or RIT); and gray balance patches for process color (if applicable). These areas must be repeated across the entire press sheet.

Viewing Light: Press sheets will be viewed under controlled conditions with 5000 degrees Kelvin overhead luminaries. The viewing conditions must conform to ISO 3664-2009; a viewing booth under controlled conditions with 5000 degrees Kelvin overhead luminaries with neutral gray surroundings must be provided.

The contractor must notify the GPO of the date and time the press sheet inspection can be performed. In order for proper arrangements to be made, notification must be given at least (2) workdays prior to the inspection. Notify the U.S. Government Publishing Office, Contract Management Division, Quality Control for Published Products Section (CSPS), Washington, DC 20401, on telephone area code (202) 512-1162. Telephone calls will only be accepted between the hours of 8:00 am and 2:00 pm, prevailing eastern time. Note: See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 1 18)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection.

BINDING:

Perfect Bind on 11 inch side.

Paper Covers: Wrap around. Trim flush, Glued on, Grain must run parallel to spine.

Score cover on folds.

NOTE: Cracks and wrinkles are NOT acceptable

PACKING:

All containers must be labeled with contents for re-distribution.

Shrink wrap individual book and pack suitable in shipping containers not to exceed 40-50 lbs.

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to sforster@gpo.gov and kdethomasis@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 039-720, Req. No. 0-00700. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

DELIVER: 1,109 copies (includes 50 Departmental Random "Blue Label" Copies) via traceable means to: US GPO, 44 H Street, NW, Central Receiving, Room C-170A, Washington, DC 20401.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

MARK FOR REDISTRIBUTION:(1,109 Copies)

500 Copies: Senate Printing, Req, US Senate Historian Office, Senate Hart Building, SH-201, ATTN: Beth Hahn.

20 Copies: Senate Printing Req#8-0272, US Senate Document Room, Senate Hart Building, Room B-04, Attn: Laura Rush, 202-224-7860; M/F : Office of Printing and Document services.

8 Copies: Senate Printing Req #8-1728, US Senate Gift Shop Warehouse, Senate Hart Building, Room B-01,202-224-9606, M/F: Gift Shop, Neil Schwartz.

10 Copies: US GPO, Cost Code 4330, Office of Creative Services, Room C-636, ATTN: Jamie Harvey.

454 Copies: BAC (FDLP) 1520-01, Federal Depository Library Program (FDLP), Item Number 0998-A-01, U.S. Government Publishing Office, 8660 Cherry Lane, Laurel, MD 20707.

15 copies: U.S. Serials and Government Documents Section, Library of Congress, 101 Independence Ave. SE, Receiving Section, Room 4276, Washington, DC 20540.

100 copies marked "Sales Stock, Req. No.0-01077 " to: U.S. Government Printing Office, 8660 Cherry Lane, Laurel, MD 20707. Mark "ISBN Number: 078-0-16-095370-5", "Stock Number : 052-071-01602-3".Ship via traceable means. Must be full quantity. Cartons not to exceed 45 pounds.

2 copies to: US GPO, 732 North Capitol Street, CPS, Room C-738, Washington, DC 20401. ATTN: Ken DeThomasis and Shirley Forster.

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	OK Press Sheets/Furnished Electronic Media
P-8. Halftone Match (Single and Double Impression	OK Press Sheets/Furnished Electronic Media
P-10. Process Color Match	OK Press Sheets/Furnished Electronic Media

Special Instructions: In the event that inspection of press sheets is waived by the Government, the following listed alternate standards (in order of precedence) shall become the Specified Standards:

P-7. OK Proofs/Furnished Electronic Media

P-8. OK Proofs/Furnished Electronic Media

P-10. OK Proofs/Furnished Electronic Media

QUALITY ASSURANCE RANDOM COPIES: The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers, must be furnished with billing as evidence of mailing.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any

subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): NONE