

# Quotation Request //

## US Government Publishing Office

Agency Publishing Services  
732 North Capitol Street, NW  
Washington DC 20401-0001

**JACKET:032-552 R-1**

**Quotations are Due By:**

**(Eastern Time)10:00 AM on 11/16/2018**

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>  
Contractor must provide mandatory W-9 form before GPO makes payment.**

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**TITLE:** Passes: House Floor Passes for 116th Congress

**QUANTITY:** 3000 Total Passes. 1,000 each of 3 Passes with gold foil.

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**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote

(<https://contractorconnection.gpo.gov/OpenJobs.aspx>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to DC Team 1 on 202-512-0310

**\*\*R1--REMOVE PRIOR TO PRODUCTION SAMPLES.\*\***

**BIDDERS, PLEASE NOTE:** GPO has issued a new GPO Publication 310.2, GPO Contract Terms - Solicitation Provisions, Supplemental Specifications, and Contract Clauses (Rev 1-18). Prospective bidders should carefully read this publication as the applicable terms within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

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Admit Bearer to the House Floor in Small Caps Font

Item 1: Special Event Visitors Gallery Pass, Pantone 2975 Blue

Item 2: Special Event Visitors Gallery Pass, Pantone 121 Yellow

Item 3: Special Event Visitors Gallery Pass, Pantone 256 Mauve

Total quantity (+/- None) = 3,000

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**TRIM SIZE:** Individual ticket size for all 3 items: 5-5/8 x 2-1/2"

### **SCHEDULE:**

Furnished Material will be available for pickup by 11/16/2018

Deliver complete (to arrive at destination) by 12/14/2018

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

### **DESCRIPTION:**

Digital Print is not acceptable

All the requirements of these specifications apply equally to all items unless otherwise indicated herein

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Thermal ticket, 3 items print black line matter overprinting a solid background color on the face and back line matter only on the back. The final thermal ticket **MUST** be compatible for use with TM Vista Software Ticketing System and **MUST** be compatible with the TM Vista Ticketing Printer, Model: Micro-Plus.

Contractor must create the media for the timing mark printing on back. Timing mark must be compatible with the TM Vista Software Ticketing System and MUST be compatible with the TM Vista Ticketing Printer.

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Prints face/back, head to head. Face of the individual ticket (3 items) prints line matter in black overprinting a solid bleed all sides back-ground color (3 different background colors one on each item). Contractor must create the media for printing the solid background image printing on the face of all four items. The back of the ticket prints black line matter, including a ticket printer timing mark that bleeds on the top edge of the ticket. Contractor must create the media for the timing mark. SEE Ink for the list of background colors for each item.

NOTE: Items have a common backer.

Stamping: Each ticket stamps an approximately 5-1/2" x 2-5/16 x 1/16 (thick) gold foil rectangle in APIs Treasure 4037s (MUST) gold foil). Contractor must create the single-level stamping die for the 5-1/2 x 2 5/16 x 1/16 (rule thickness) gold foil rectangle. Stamped image must have solid impression and must be free of picking or the filling in of line matter.

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Construction: Perforate the 2-1/2" continuous strip in two places to create the 5 5/8 individual ticket.

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NOTE: Each thermal ticket has gold foil stamped border, perforated between individual tickets and delivered in a continuous strip of 250 tickets per package.

Ink must be formulated to be compatible with foil stamping (gold). No UV inks or coatings, and the opacity of the black timing marks on the back must have full ink coverage and be completely black and opaque in order to work in the machines. The timing mark must be 1/2 x 1/2" and print 1-1/16" from the left perforation on the back of the form (see previously printed samples). Timing mark location is critical to the feeding of the tickets into the thermal printer and must be correct.

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**MATERIAL FURNISHED:** Contractor to pickup at GPO. One (1) CD with production files. Contractor to extend bleed as necessary. Contract to make any required adjustment to ensure all black type/rule are overprinted on the Pantone's background.

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GPO Form 952 Desktop Publishing - Disk Information.

GPO Form 892c (R. 8/95) Proofs.

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

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Contractor to download the Labeling and Marking Specifications form (GPO Form 905, R. 7-15) from [gpo.gov](http://gpo.gov), fill in appropriate blanks, and attach to shipping containers.

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Prior to image processing, the contractor is responsible for checking files contained on the furnished media to ensure that such features such as bleeds, register marks and correct file output selection have been provided for so as to correctly generate output for publishing. The contractor must apply necessary trapping. The contractor must generate output on a high resolution image processor.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

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**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
Stock: MUST use KT 300 White thermal paper from Kanzaki Manufacturer. 7.2 - 7.5 mil. thickness or equal.

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**COLOR OF INK:**

All Items: API's Treasure "4037s" Gold Foil and Black ink plus different Pantone's color for each item.

Item 1: Pantone 2975 Blue

Item 2: Pantone 121 Yellow

Item 3: Pantone 256 Mauve

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**MARGINS:**

Follow furnished media Inadequate gripper.

Face: Common bleed all sides.

Back: Uncommon bleed to the top (timing mark).

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**PROOFS:**

None required.

**BINDING:**

Trim 4 sides

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**PACKING:**

Pack each item separately and identify.

Labeling/Marking: Include on all labels "DO NOT IRRADIATE".

Tickets to be delivered in continuous strips of 250 copies each, perforated and fan folded every two tickets.

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Pack in quantities of 250 per shipping container

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Designate each shipping container by item and version (color).

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**NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:**

**JOB TITLE:** House Floor Passes for 116th Congress

**REQUISITION NO.** 8-115202170

**JACKET NO.**

**QUANTITY,**

**NUMBER OF BOXES:** EX. Box 1 of 4, Box 2 of 4...

Pack suitably per shipping container.

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**DISTRIBUTION:**

Contractor must notify the ordering agency on the same day that the product ships/deliver via e-mail sent to dramey@gpo.gov. The subject line of this message shall be Distribution Notice for Jacket 032-552, Requisition Number 8-115202170. The notice must provide all applicable tracking numbers, shipping

method and Title. Contractor must be able to provide copies of all delivery, mailing and shipping receipts upon agency request.

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Deliver 1,000 tickets for each item (includes 50 Departmental Random "Blue Label" Copies for each item) via traceable means to: USGPO, 44 H Street, NW, Washington, DC 20401, GPO Platform, ATTN: Mr. Robinson, Marked for Redistribution to: Room H-124, Capitol Building, ATTN: Catherine PLATFORM TO HOLD - Contractor MUST call Daniel Ramey (202-512-0224) 24 hours prior to delivery to GPO.

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Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>.

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Deliver 10 samples each of 3 items and all GFM via traceable means to: USGPO, 44 H Street, NW, Central Receiving, Washington, DC 20401, Congressional Publishing Services, ATTN: Sarah A. Wheeling (202-512-0224).

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All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

| ATTRIBUTE                        | SPECIFIED STANDARD                  |
|----------------------------------|-------------------------------------|
| P-7. Type Quality and Uniformity | Match Laser                         |
| P-9. Solid or Screen Tints       | Color Match Pantone Matching System |

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**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

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Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

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For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

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**Attachment(s):** NONE