Quotation Request //

US Government Publishing Office **JACKET:425-001**

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

Quotations are Due By:
(Eastern Time)10:00 AM on 02/05/2024

Submit Quotes Online, unless otherwise instructed, via: https://contractorconnection.gpo.gov/openjobs.aspx
Contractor must provide mandatory W-9 form before GPO makes payment.

TITLE: Our Flag
QUANTITY: 2000 Saddle-Stitched Pamphlets.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (https://contractorconnection.gpo.gov/OpenJobs.). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team (Lisa Hollingsworth) at lhollingsworth@gpo.gov or on 202-512-0220.
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TRIM SIZE: 5-7/8 x 9-1/8"
PAGES: 52 pages plus a separate wrap around cover
SCHEDULE:
Furnished Material will be available for pickup by 02/07/2024
Deliver complete (to arrive at destination) by 02/21/2024
F.O.B. destination
QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.
DESCRIPTION:
DIGITAL PRINTING ACCEPTABLE

At contractor's option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be a minimum of 150 line screen and at a minimum resolution of 2400 x 2400 x 1 bit or 600 x 600 x 8 bit depth technology. Digital device must have a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

Covers 1 thru 4 print in 4 color process illustrations and images built from process colors. Covers 1, 2, 3, and 4 are full coverage and bleed all sides.

After printing, coat covers 1 and 4 with a clear, non-yellowing matte varnish.

Text prints type/rule matter, photos and illustrations through out in 4-color process. No blanks or bleeds.

FOR SALE LINE INSTRUCTIONS:

The 13 digit ISBN Number 978-0-16-076598-8 should be placed under the "For Sale By..." line, at the bottom of the back side of the first printed page in the book. If necessary, Government may furnish the "For Sale By.." copy via e-mail after contract award.

ISBN BARCODE INSTRUCTIONS:

The ISBN barcode must be printed in black ink at the bottom-right corner or bottom-center of cover 4. The ISBN number must be printed in Human Readable interpretation and bar coded using 3 of 9 (code 39) Bar Code System, non-contact reading in accordance with ISO-2108:2005.

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MATERIAL FURNISHED: Contractor to receive. Via Email After Award
Purchase Order
Two(2) PDF Files (Cover and Text) MAC generated files, utilizing Adobe InDesign CC, Adobe Illustrator CC, and Adobe Photoshop CC All printer and screen fonts are included. Files are in Native and PDF formats. Contractor to convert pantone color to 4 color process.
One GPO 952 Desktop Publishing Form

One (1) GPO Form 917 - Certificate of Selection of Random Copies
One (1) GPO Form 2678 - Blue Label

Contractor can download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator in sufficient time to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging devise being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

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PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
Cover: JCP Code* L10, Litho Coated Cover, White, Basis Size 20 X 26" Basis Weight 80 lb.
Text: JCP Code* A240, Matte Coated Offset Book, White, Basis Size 25 X 38" Basis Weight 60 lb.
COLOR OF INK:
Covers 1 thru 4: 4 color process
Covers 1 and 4: clear, non-yellowing matte varnish.
Text: 4 color process
PRINT PAGE: Head to Head
MARGINS:
Follow electronic file. Covers bleed. No bleeds in text.
PROOFS:
No proofs required, however contractor will be responsible ensuring that the output matches the files provided.

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BINDING:
Saddle stitch in 2 places on 9-1/8 inch side.
Trim 3 sides.
Paper Covers: Trim flush, Grain must run parallel to spine.

Cracks and wrinkles are not acceptable.

PACKING:

Pack suitably in boxes and shipping containers, Not to exceed 45lbs.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: OUR FLAG
REQUISITION: 3-01068
JACKET NO.: 425-001
STOCK NO.: 052-071-01446-2
ISBN NO: 978-0-16-076598-8
QUANTITY: _____
NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

DISTRIBUTION:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to bmorrison@gpo.gov and lhollingsworth@gpo.gov The subject line of this message shall be "Distribution Notice for Jacket 425-001, Requisition 3-01068. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 2,000 copies (Includes 200 Departmental Random Blue Label copies) via traceable means to: USGPO - Laurel Publications Distribution Center, c/o - Receiving - SALES (Stock Number: 052-071-01446-2), 8660 Cherry Lane, Ste #32, Laurel. MD 20707-4950, email: laurelpdc2@gpo.gov, phone: 202.512.1401

-Appointments must be secured and confirmed to accept the delivery of material.
-Appointments must be secured a minimum of three (3) business days in advance of the requested date and confirmed by the GPO team.
-GPO will provide confirmation or alternate delivery dates within one (1) business day of the request.
-In order to complete an appointment, at the time of request all metadata for the inbound stock must be received (metadata - products, stock number, titles, quantities, pallet count)
-Deliveries to GPO will occur from 8:00 AM to 3:00 PM on Federal business days for trucks and less than a truckload (LTL).

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.
(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Furnished electronic file / Average Type Dimension
P-10. Process Color Match	Follow Electronic file

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents:

1) Most recent profit and loss statement
2) Most recent Balance Sheet
3) Statement of cash flows
4) Current official bank statement
5) Current lines of credit (with amounts available)
6) Letter of commitment from paper supplier(s)
7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address: http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid.

Attachment(s): NONE